

Elmiandra Rifqunaisya Utami

rifqunaisyaelmiandra@gmail.com | WA: 0895332383579 | <https://www.google.com/search?q=linkedin.com/in/elmiandra-rifqunaisya-utami>

PROFILE

Bachelor of Accounting with interests in Supply Chain, Auditing, Merchandising, Purchasing, Procurement, Inventory, Operations, Logistics and Financial Industry. Have a great desire to continue to develop, be responsible and quickly adapt to new environments and have professional experience accompanied by skills in the field of, supply chain, procurement, purchasing, auditing, Proven expertise in managing end-to-end purchasing processes, inventory optimization, and vendor negotiations, Purchase Orders and coordinate complex stock transfers. Strong analytical background in calculating Cost of Goods Sold (COGS).

EDUCATION

Sekolah Tinggi Ilmu Ekonomi Indonesia Jakarta | Bachelor of Accounting

Sep 2019 - July 2023

GPA : 3.60

Area of Interest: Procurement, Supply Chain, Audit, Merchandising, Operations (Purchasing, Logistics, Inventory)

EXPERIENCE

Planning & Purchasing | PT. Kimia Farma Trading And Distribution

Nov 2022 - Now

- Execute end-to-end Procurement cycles by managing 300+ Stock Transfer Orders (STO) daily and converting them into Purchase Orders (PO) for national branch and outlet distribution.
- Succeeded developed buying forecasts for Supply-Demand and distribution planning for stock on hand, and inventory turnover (slow vs. fast-moving), while performing daily inventory control.
- Oversee Inventory Control for non-pharmaceutical chemical products, optimizing order quantities and selling prices to maintain stock availability.
- Lead administrative preparations and reconciliation for Stock Opname (SO) during internal, external, and BPOM audits.
- Managed logistics relocation budgeting and VAT compliance for diverse product catalogs in coordination with principals & Financia Budgeting Team.
- Succeeded determined stock-on-hand allocations & relocation aging stock based on top-selling SKUs for each branch.
- Succeeded procured goods from vendors by negotiating the best possible pricing.
- Succeeded reduced DOI and old stock figures by up to 70% per year, so that it does not become dead stock.

Merchandising Kids Intern Brand Smiggle, FAO & Discovery | Mitra Adiperkasa, Tbk

Feb 2022 – Jul 2022

- Managed daily sales of Smiggle, FAO & Discovery into Daily Sales Report.
 - Succeeded completed Smiggle and TSG Master Data by entering FOB with Finance MAP to determine the current price after Markdown and the original price of the product from the principal.
 - Managed to solve the problem when holding a monthly promo.
 - Managed to update the Sales Cost Month to date and inventory both from the sales quantity and the net sales.
 - Smiggle's Merchandising Team and I managed to get an award with 137% margin value and 98% profit during 2022.
 - Succeeded in determining Smiggle, FAO, and Discovery products for the purpose of purchasing these products in accordance with articles and catalogs from principles.
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COURSE

Completed a professional training in Digital Supply Chain Management :

PERURI NO. 337/DT-DSC/PRIfA/V/2023

Mei 2023

Supply Chain Fundamentals, Supply Chain Coordination & Integration, Supply Chain Strategy

ORGANIZATIONS

IM3 Squadron | Indosat Ooredoo

Oktober 2021

- Succeeded created new innovations to help UMKM design their products and promote them via Instagram

Idea Reviewer Volunteer Digital Innovation Challenge | Unicef Indonesia & Markoding

18 – 21 Feb 2021

- Managed to become an assessor and give advice to participants to explore more deeply the startup ideas that have been created by them.

Public Relations | Himpunan Mahasiswa Akuntansi STEI Jakarta

July 2020 – July 2021

- Created a good image of the organization, being a means of communication liaison between other organizations, both organizations inside and outside the school, collaborated with external and internal parties as a media partner to promoted the event. At the end of my tenure as a Public Relations Staff at Unit Kegiatan Mahasiswa Jurusan Akuntansi, i received a “Anggota Terkritis” award for the 2019-2021 period
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SOFT SKILLS & HARD SKILLS

Strategic Sourcing, Vendor Negotiation, Supplier Relationship Management (SRM), Cost Reduction & Analysis, Demand Forecasting, Inventory Control & Optimizatio, Communication, Financial Analysis (Financial Reports, Audits, Sales and Purchasing), Market Research Skills, Analytical Thinking, Negotiation, Teamwork Creativity, Fast Learning, Problem Solving, ERP Systems (SAP/Oracle/Microsoft Dynamics), Advanced Microsoft Excel.