

Muhammad Rizal Musyaffa

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Profile

I am an Accounting graduate from Universitas Sebelas Maret with a strong interest in finance, accounting, and taxation. My experiences in various internships and organizations have shaped me into an adaptable, technically skilled, and communicative individual. With this background, I am eager to explore further opportunities in finance, accounting, taxation, and auditing.

Education

UNIVERSITAS SEBELAS MARET SURAKARTA | Surakarta, Indonesia

Accounting. CGPA: 3.74/4.00

2021 – 2025

Faculty of Economic and Business

Work Experience

PT. Sunindo Gapura Prima | Surakarta, Indonesia

Okt-Present

PT. Sunindo Gapura Prima is a well-established company with over 14 years of experience in the property, lifestyle mall, and exclusive fitness industries.

Tax and Accounting Staff

- Handle corporate tax audits and the preparation of annual corporate tax filings.
- Manage daily transaction recording and journal entries through the Accurate accounting system.
- Prepare and analyze the company's monthly and annual financial reports.

Kantor Akuntan Publik | Surakarta, Indonesia

Feb-Apr 2025

KAP Wartono is a licensed business entity that serves as a platform for public accountants, offering professional audit and financial consulting services to companies in need

Audit Internship

- Analyzing accounts in clients financial statements
- Assisting in performing vouching, tracing, and inquiries during audit visits to multiple clients
- Assisting in stock-taking or physical inspections by comparing actual quantities with the amounts stated in clients documents.
- Supporting the preparation of working papers (KKP) and the Audit Tool and Linked Archive System (ATLAS)

CV. Saroni | Karanganyar, Indonesia

Jul 2023 – Sept 2025

Saroni is a retail company that specializes in selling furniture and household goods, providing quality products and reliable services to meet various customer needs.

Finance Internship

- Recorded all sales transactions and operated the cash register and point-of-sale (POS) software
- Managed inventory, including stock control and updates of inventory records
- Conducting a review of Accounts Receivable and Accounts Payable
- Managing the store's petty cash

Badan Pusat Statistik Kab. Sukoharjo | Sukoharjo, Indonesia

Jan – Feb 2024

Badan Pusat Statistik (BPS) is a government institution responsible for providing official statistical data and services, serving as a reliable source of information for national planning, policy-making, and public use.

General Affairs Internship

- Processed enumeration data for business surveys
- Prepared reports on the implementation of training for National Socio-Economic Survey (SUSENAS) enumerators

Organizational Experience

Himpunan Mahasiswa Jurusan Akuntansi | Surakarta, Central of Java

Staff of Human Resource and Development

Feb – Dec 2022

- Led of 3 works programs: Accounting Charity 2022, Department Gathering Night, and Internship Completion Ceremony

Accounting Society in Versatiliy | Surakarta, Central of Java

Chairperson of Business Division

May – Oct 2023

- Successfully acquired sponsorships from 10+ companies (e.g. DDTC, OCBC NISP, BCA, Wika, Benning, etc.)

- Effectively managed necessary and unnecessary inventory items
- Coordinated and prepared virtual events using Zoom meetings

Licence & Certification

- **Business in Financial Accounting – SAP Course**
Successfully met the competencies in overview of the fundamental business processes and tasks of Financial Accounting with the SAP ERP application. General Ledger Accounting, Accounts Payable, Accounts Receivable, Asset Accounting and Bank Accounting and their integration are all discussed in this course
- **Certified Accounting Technician (CAT) : SAK ETAP Cluster – Badan Nasional Sertifikasi Profesi (BNSP)**
Successfully fulfilled competencies in: preparing financial statements, processing accounting ledgers, processing journal entries, implementing workplace health and safety practices, and applying professional principles at work.
- **Tax Brevet A&B – Divisi Pengembangan Kerjasama Ekonomi Akuntansi FEB UNS (DPKEA FEB UNS)**
Successfully fulfilled competencies in : General Provisions and Tax Procedures, PPh 22, PPh 23, PPh 24, PPh 25, PPh Final, PPh 21, PPh 26, PPN, PPNBM, Tax Accounting, Tax Planning Tax Audit, Tax Dispute Resolution, and Code of Ethics for Tax Consultants.

Skill and Interest

Hard Skill : Microsoft Excel, Microsoft Office, Accurate, SAP Application, Google Workspace, Meeting Online Operating
Soft Skill : Interpersonal Communication, Public Speaking, Strategic Thinking, Leadership Projects
Language : Indonesian Language (Advanced), English USA (Intermediate)
Interest : Finance, Accounting, Taxation, and Auditing