

SITI ANNISA PUTRI

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SUMMARY

Bachelor of Pharmacy graduate with a strong foundation in pharmaceutical sciences, research, and quality analysis. Experienced as a Pharmacy Staff at Wellings Pharmacy, Operator Production, Laboratory Assistant in Pharmaceutical Microbiology, and a team leader in the Student Entrepreneurship Development Program (P2MW) 2023–2024, developing skills in leadership, management, collaboration, and problem-solving. Passionate about natural-based product development and advancing pharmaceutical services, with a commitment to continuous learning and making a meaningful impact in the industry.

EDUCATION

STIKes Bogor Husada – Bogor, Indonesia

Sep 2021 – Sep 2025

Bachelor Degree in Pharmacy (3.59/4.00)

- Thesis on "Formulation and Physical Stability of Deodorant Sticks Containing Extracts of Bandotan Leaves (*Ageratum conyzoides*) and Salam Leaves (*Syzygium polyanthum*)"
- Previously worked part-time as a laboratory assistant for Microbiology Pharmacy
- Awardee for achieving the highest SKPI point

WORK EXPERIENCE

PT. Cosmo Technology Indonesia – Sukabumi, Indonesia

Jul 2026

Operator Production

- Manufactured and assembled products from raw materials following standard operating procedures.
- Inspected and cleaned products before the Quality Control (QC) process.
- Packed raw materials and finished products for storage and distribution.
- Maintained production efficiency, product quality, and workplace cleanliness while adhering to safety standards.

Apotek Wellings – Tangerang, Indonesia

Store Pharmacy Intern

Nov 2025 – May 2026

- Managed pharmaceutical and medical device inventory activities.
- Performed clinical pharmacy services such as providing drug information, self-medication counseling, prescription screening, and patient counseling/education.
- Conducted basic health screenings such as blood pressure, blood glucose, cholesterol, and uric acid testing.
- Promoted and sold healthcare products and supplements through effective cross-selling strategies.
- Operated Hospital/Pharmacy Information Systems (SIMRS/Pharmacy Software) for prescription entry, sales transactions, and stock monitoring.
- Supported pharmacy operations through vendor selection, document management, invoice verification, and Excel-based reporting.

Saylin – Sukabumi, Indonesia

May 2021 – Aug 2021

Head Waitress

- Provided customer service, greeted guests, and took orders accurately.
- Worked closely with fellow staff and ensure timely service.
- Suggested menu items and promoted special offers to increase sales.
- Handled customer complaints professionally, resolving issues quickly to maintain satisfaction.
- Managed orders, coordinated with kitchen staff, and processed payments accurately.

ORGANIZATIONAL EXPERIENCE

Warriors Cleanup Indonesia – Jakarta, Indonesia <i>Staff of Merchandise Division</i> - Supported the team in logistics, packaging, and distributing merchandise to attendees or staff - Maintained inventory levels, restocked items, and ensured merchandise displays were neat and appealing - Managed sales of merchandise items - Provided information to visitors about merchandise products	Jan 2025 – Sep 2025
Himpunan Mahasiswa Farmasi – Bogor, Indonesia <i>Head of Information & Communication Division</i> - Documented organizational activities and maintained digital archives for reference and reporting - Managed internal and external communications to ensure smooth information flow among committee members and participants - Created and disseminated announcements, schedules, and promotional materials through social media and other channels - Created, published, and maintained content for social media, newsletters, and official channels.	Aug 2022 – Jan 2025
Majelis Permusyawaratan Mahasiswa – Bogor, Indonesia <i>Staff of Finance Commision</i> - Recorded and monitored all financial transactions, including income, expenses, and reimbursements - Assisted in preparing daily, monthly, and annual financial reports for transparency and accountability - Maintained accurate financial records and documentation for audits and internal review	Aug 2022 – Jan 2025

PROJECT AND VOLUNTEER

Act Of Love – Depok, Indonesia <i>Volunteers</i>	Jun 2025
HPSN WCI 2025 – Depok,Indonesia <i>Design Division Volunteers</i>	Feb 2025
Gerakan Mengajar Desa –Bogor, Indonesia <i>Tutor Inspiratif</i>	Jan - Feb 2025
Bogor Illustration Fair – Bogor, Indonesia <i>Creative Division Volunteers</i>	Jul 2023 – Aug 2023
Gema Ramadhan SBH 2023 – Bogor, Indonesia <i>Staff of Information and Docummentation Division</i>	Apr 2023
SukabumiBerbagi – Bogor, Indonesia <i>Volunteers</i>	Jun 2021 – Jul 2022

ACHIEVMENT

STIKes Bogor Husada – Bogor,Indonesia <i>Highest SKPI Points (Excellent)</i>	Nov 2025
Vetcone UNHAS – Makassar, Indonesia 1st Place in the Infographic Contest	Aug 2024
Kampus Merdeka – Bogor, Indonesia <i>Passed Program Pembinaan Mahasiswa Wirausaha (P2MW) Selectionas a Team Leader</i>	Apr 2024

Kampus Merdeka – Bogor, Indonesia

May 2023

Passed Program Pembinaan Mahasiswa Wirausaha (P2MW) Selection as a Team Leader

Diesnatalis STIKes Bogor Husada – Bogor, Indonesia

Jul 2023

2nd Place in the Poster Contest

Diesnatalis STIKes Bogor Husada – Bogor, Indonesia

Jul 2022

2nd Place in the Poster Contest

SKILLS & OTHER EXPERIENCE

Language: Indonesian (Native or bilingual proficiency) English (Basic)

Interest: Pharmaceutical Industry, Pharmaceutical Research, Pharmacy Operational Management, Content Production, Business Development, Design, Research & Development (R&D), Pharmacognosy and Herbal Drug Formulation, Phytopharmaceutical Development, Pharmaceutical Manufacturing Processes, Pharmaceutical Retail Business Development, and Pharmaceutical Technology & Innovation.

Soft Skills: Time Management, Creative Content Creation, Creativity, Design Grafis, Editing, Leadership, Networking & Relationship Building, Analytic Thinking, Teamwork, Adaptability, Problem Solving, Attention to Detail and Communication.

Hard Skills: Microsoft Office (Word & Excel), Google Office (Docs, Spreadsheet, and Slide), Knowledge of Regulation & Standards, Food Processing, Business Plan, Financial Analysis & Budgeting, Content Editing (Ibis Paint, Canva, CapCut, Filmora, VN, and Lightroom), Video & Photo Editing, Photography & Videography, Point of Care Testing (PCOT), Clinical Pharmacy Service, Statistical Analysis (SPSS), Process & Laboratory Knowledge, Pharmaceutical Preparation Formulation, and Drug Quality Test

Certificate: Use of Rotary Evaporator Instruments 2023 (IKA), Food Processing 2022 (BLK Kab. Sukabumi)