

PUTRI ADELIA

Serang, Indonesia | Phone : +62 85711637144 | Email : putriadelia3994@gmail.com

SUMMARY

Pharmacy Graduate from Gunadarma university, class of 2026. Interested on public relations, take care of someone, patient, and empathize. Having knowledge in Microsoft Office. Able to communicate in Bahasa Indonesia (Native) and English (Basic), organized person, excellent in communication, detail oriented, fast learner and having capability to adapt on a fast paced environment, able to work in individually and in team, eager to learn something and ready to take a challenges.

EDUCATION

Gunadarma University | Depok, Indonesia

Pharmacy, 3.62/4.00 (2022 – 2026)

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Science (2019-2022)

ORGANIZATION EXPERIENCE

Himpunan Mahasiswa Farmasi – Gunadarma University

Head of Cooperation and Innovation Department

(December 2024 – November 2025)

- Lead departmental programs and initiatives
- Established collaborations including media partnership
- Built strategic relationships with BEM UG and external student organizations

Delegation of Olimpiade Gunadarma – Gunadarma University

Vice head of Fundraising Division (May 2025 – August 2025)

- Managed fundraising funds exceeding IDR 90.000.000,00
- Record cash flow and merchandise inventory using Microsoft Excel
- Maintained customer order data and ensured balanced financial record

Relevant Skills

Analytical Instrumentation

- Operating instruments: UV-Vis Spectrophotometry, HPLC, and TLC Densitometry.
- Volumetric analysis: Acid-base and complexometric titrations with precise endpoint detection.
- Basic lab tools: Analytical balance, pH meter, calibration, and organoleptic testing.

Microbiology

- Antimicrobial bioassays: Disk diffusion, agar well diffusion, and cylinder plate methods.
- Microbial enumeration: Pour plate, spread plate, TPC/ALT, and TYMC/AKK via serial dilution.
- QC & Lab Operations: Microbial Limit Testing (MLT), pathogen screening, media prep, autoclaving, and LAF aseptic techniques

Quality & Compliance

- Regulatory standards: Familiar with CPOB/CPKB, GMP, and Good Documentation Practice (GDP).
- QC Execution: Knowledgeable in sampling procedures, In-Process Control (IPC), and batch documentation.

Administrative & Technical

- Software: Microsoft Excel (formulas, data processing, and recapitulation).
- Work ethic: Detail-oriented, organized in record-keeping, and strong teamwork capabilities.

CERTIFICATION

Olimpiade Gunadarma

Vice Head of Foundraising Divisioon (December 2024 – November 2025)

Webinar Kontribusi Perguruan Tinggi Farmasi dalam Menghasilkan Sumber Daya Farmasi yang Konpeten dan Unggul

Zoom (February 2023)

Closing Stage Eduphonic Fest 2022

UNJ (December 2022)

Campaigners Agent

Area Car free Day , Bundaran HI, west Jakarta (November 2022)