

ARDIAN RAJENDRA DAROJAT

Depok, Indonesia | +62 899-0390-563 | ardianpilihanmu@gmail.com | [linkedin.com/in/ardian-rajendra-darojat](https://www.linkedin.com/in/ardian-rajendra-darojat)

September 3, 2026

To:

Hiring Manager / Recruitment Team

PT Mersifarma Tirmaku Mercusana

Wisma Tiarra 4th Floor, Jl. Raya Pasar Minggu KM. 18 No. 17, South Jakarta - 12510

Dear Hiring Manager,

I am writing to express my strong interest in the Compliance Staff position at PT Mersifarma Tirmaku Mercusana (Sukabumi placement), as advertised on your career portal. With a solid academic foundation in Chemical Analysis from SMK-SMAK Bogor and hands-on laboratory experience, I am eager to contribute effectively to your operational excellence and quality team.

During my 6-month internship as a Quality Control Analyst at PT Indocement Tungal Prakarsa Tbk, I gained extensive practical experience in rigorous laboratory testing, audit readiness, and applying Good Laboratory Practice (GLP) and Good Manufacturing Practice (GMP) standards. My background has equipped me with a strong understanding of regulatory compliance, standard operating procedures (SOPs), and quality assurance frameworks essential for compliance management.

Key qualifications and technical skills that I bring to PT Mersifarma Tirmaku Mercusana include:

- Compliance & Regulatory Standards: Solid understanding of CPOB/cGMP, GLP, and ISO standards, ensuring strict adherence to compliance protocols and quality documentation.
- Analytical & Quality Auditing Skills: Experienced in verification of analytical records, SOP implementation, and systematic risk assessment in laboratory environments.
- Data Processing & Reporting: Proficient in Microsoft Excel for audit trail review, statistical data compilation, and preparing accurate compliance reports.
- Professional Certifications: Certified holder of the VAPRO Level III International Certification (All-round Laboratory Technician) and BNSP competency certification from LSP-P1 SMAKBO.
- Mobility & Readiness: Fully prepared and willing to be stationed and relocate to Sukabumi, West Java.

I am confident that my technical expertise, attention to detail, and dedication to maintaining high quality standards make me a strong candidate for your Compliance Staff role. Thank you for considering my application. I welcome the opportunity for an interview to discuss how my skills align with your requirements.

Sincerely,

Ardian Rajendra Darojat



ARDIAN RAJENDRA DAROJAT

Address: Depok, Indonesia
Phone: +62 899-0390-563
Email: ardianpilihanmu@gmail.com
LinkedIn: <https://www.linkedin.com/in/ardian-rajendra-darojat>

SUMMARY

Detail-oriented Chemical Analysis final-year student from SMK-SMAK Bogor with 6 months of industrial QC experience at PT Indocement. Certified by LSP-P1 in conventional analysis (Volumetry, Gravimetry), Microbiology, and instrumental analysis (HPLC, UV-Vis). Proven capability in handling raw material testing, statistical data processing via Microsoft Excel, and enforcing GLP/GMP standards. Ready to bring high precision and technical compliance to industrial laboratory operations.

WORK EXPERIENCE

PT Indocement Tunggal Prakarsa Tbk – QC Analyst Intern (Citeureup, Bogor)

Nov 2025 – Apr 2026

- Analyzed raw materials, clinker, and finished cement products daily using Volumetric and Gravimetric methods, ensuring 100% compliance with SNI and ASTM standards.
- Prepared and homogenized up to 100 samples per day, maintaining zero cross-contamination under strict Good Laboratory Practices (GLP).
- Calibrated laboratory equipment and logged testing data into Microsoft Excel for daily quality consistency reports.

Logistics & Equipment Coordinator – PORSIP SMAKBO (Bogor, West Java)

April 2025

- Managed and inventoried over 30 sports, arts, and scientific equipment assets, ensuring 100% accountability with zero loss of equipment during the entire event.
- Coordinated layout planning, stage setup, and safety structures across new and old building locations to optimize smooth workflow and visitor safety.
- Executed post-event site cleanup and asset restoration, systematically logging all returned assets to preserve institutional property.

Snack Culinary MSME – Quality Control & Operations (Bogor, West Java)

Feb 2024 – Jun 2024

- Enforced strict hygiene, sanitation, and safety standards (GMP) during the food packaging and production cycle to ensure premium product presentation.
- Managed inventory logs and optimized supply chain requirements using Excel, reducing material waste by 50% through systematic time management.

EDUCATION

SMAKBO Vocational High School

2022 - 2026

Major in Analytical Chemistry

- Average Score: 82,10

SKILLS

- **Technical & Instrumental:** Volumetric Analysis, Gravimetric Analysis, HPLC, UV-Vis Spectrophotometry, Basic Microbiology, Sample Preparation.
- **Standards & Compliance:** GLP (Good Laboratory Practice), GMP, SNI, ASTM, Laboratory Safety (K3).
- **Software & Tools:** Microsoft Excel (Data Processing, Formulas, Charting), MS Word, Google Workspace.
- **Languages:** Indonesian (Native), English (Intermediate TOEIC Certified).



KEMENTERIAN PENDIDIKAN DASAR DAN MENENGAH
REPUBLIK INDONESIA



**KEMENTERIAN PENDIDIKAN DASAR DAN MENENGAH
REPUBLIK INDONESIA**

IJAZAH

**SEKOLAH MENENGAH KEJURUAN
TAHUN AJARAN 2025/2026**

Program Keahlian: Kimia Analisis

Konsentrasi Keahlian : Kimia Analisis

Dengan ini menyatakan bahwa:

Ardian Rajendra Darojat

tempat, tanggal lahir: Semarang, 9 April 2007

Nomor Induk Siswa Nasional: 0073648897

L U L U S

dari,

satuan pendidikan: SMK-SMAK BOGOR

Nomor Pokok Sekolah Nasional: 20238524

Berdasarkan Keputusan Kepala SMK-SMAK BOGOR Nomor 77 Tahun 2026 Tanggal 18 Mei 2026 setelah memenuhi seluruh kriteria sesuai dengan peraturan perundang-undangan.

Kota Bogor, 25 Mei 2026
Kepala,



Rusman, M.Si
NIP. 197811132005021001



TRANSKRIP NILAI

Nomor : 3641 /BPSDMI/SMAKBO/PP/V/2026

Satuan Pendidikan : SMK-SMAK Bogor
Nomor Pokok Sekolah Nasional : 20238524
Nama Lengkap : Ardian Rajendra Darajat
Tempat, Tanggal Lahir : Semarang, 09 April 2007
Nomor Induk Siswa Nasional : 0073648897
Nomor Ijazah : 141202604802536
Tanggal Kelulusan : 18 Mei 2026
Program Keahlian : Kimia Analisis
Konsentrasi Keahlian : Kimia Analisis

No.	Mata Pelajaran	Nilai
A. Kelompok Mata Pelajaran Umum		
1	Pendidikan Agama dan Budi Pekerti	81,62
2	Pendidikan Pancasila	83,80
3	Bahasa Indonesia	81,18
4	Pendidikan Jasmani, Olahraga dan Kesehatan	90,00
5	Sejarah	82,00
6	Seni Budaya	91,00
B. Kelompok Mata Pelajaran Kejuruan		
7	Matematika	76,52
8	Bahasa Inggris	87,33
9	Informatika	93,00
10	Projek Ilmu Pengetahuan Alam dan Sosial	77,97
11	Dasar-Dasar Program Keahlian	76,07
12	Konsentrasi Keahlian	80,64
13	Projek Kreatif dan Kewirausahaan	84,33
14	Praktik Kerja Lapangan	86,67
C. Muatan Lokal		
15	Analisis Parameter Lingkungan	79,00
Rata-rata		83,41

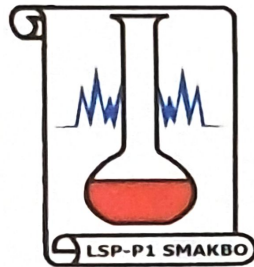


Kota Bogor, 25 Mei 2026

Kepala,

Rusman, M.Si

NIP. 197811132005021001



LEMBAGA SERTIFIKASI PROFESI - P1
SMAKBO

PROFESSIONAL CERTIFICATION BODY - P1
SMAKBO

SKILL PASSPORT

No. 74900 2113 0 0000803 2026

Dengan ini menyatakan bahwa,
This is to certify that,

ARDIAN RAJENDRA DAROJAT

No. Reg. LAB 091 000038 2026

Telah kompeten pada bidang :
Has become competent in the field of :

SKEMA SERTIFIKASI KLASTER
Cluster Certification Scheme

01-Klaster Analisis Titrimetri dan Gravimetri / Titrimetric and Gravimetric Analysis Cluster

03-Sub Klaster Analisis Elektrokimia / Electrochemical Analysis Sub Cluster

04-Klaster Analisis Mikrobiologi / Microbiological Analysis Cluster

07-Klaster Analisis Kromatografi Cair Kinerja Tinggi (KCKT) / HPLC Analysis Cluster

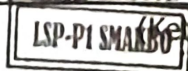
Skill Passport ini berlaku untuk : 3 (tiga) tahun

This Skill Passport is valid for : 3 (three) years

Bogor, 02 Juni 2026

Atas Nama Badan Nasional Sertifikasi Profesi
On Behalf of Indonesian Professional Certification Authority
Lembaga Sertifikasi Profesi - P1 SMAKBO
Professional Certification Body - P1 SMAKBO

Dr. Gina Libria Nadjamoeddin, S.Si., M.T.
(Ketua/Chairperson)





Daftar Unit Kompetensi

List of Unit(s) of Competency



No.	Kode Unit Kompetensi	Judul Unit Kompetensi
1.	M.749000.008.01	Menggunakan Peralatan K3 Sesuai Prosedur
2.	M.749000.010.01	Melaksanakan Pekerjaan di Laboratorium Berdasarkan Keselamatan dan Kesehatan Kerja (K3)
3.	MSL 913001 A	Berkomunikasi dengan Orang Lain
4.	M.749000.001.01	Membersihkan Laboratorium Uji
5.	M.749000.002.01	Mengoperasikan Utilitas Laboratorium Uji
6.	M.749000.007.01	Memastikan Kualitas Air Suling dan Pereaksi
7.	M.749000.003.01	Merawat Peralatan Gelas
8.	M.749000.004.01	Merawat Peralatan Non-gelas Mengikuti Prosedur
9.	M.749000.005.01	Merawat Lingkungan Kerja Instrumen Analitik
10.	M.749000.063.01	Menentukan Karakteristik Sampel (Analit dan Matriks di dalam Sampel)
11.	M.749000.014.01	Membuat Larutan Pereaksi Mengikuti Prosedur
12.	M.749000.015.01	Membuat Larutan Standar Mengikuti Prosedur
13.	M.749000.016.01	Membuat Label Pereaksi
14.	M.749000.017.01	Menyimpan Bahan Kimia dengan Aman
15.	M.749000.009.01	Membersihkan Tumpahan Bahan Kimia
16.	M.749000.018.01	Membuang Limbah Pereaksi Mengikuti Prosedur
17.	MSL 922001 A	Merekam dan Menyajikan Data
18.	M.749000.027.01	Melaksanakan Analisis Gravimetri Konvensional Mengikuti Prosedur
19.	M.749000.026.01	Melaksanakan Analisis Volumetri Konvensional Mengikuti Prosedur
20.	M.749000.028.01	Melaksanakan Analisis Kolorimetri Mengikuti Prosedur
21.	M.749000.030.01	Melaksanakan Analisis Instrumental Sederhana Mengikuti Prosedur
22.	M.749000.031.01	Melaksanakan Analisis Fisiko-Kimia Mengikuti Prosedur
23.	M.749000.032.01	Melaksanakan Analisis Fisik Penunjang Analisis Kimia Mengikuti Prosedur
24.	M.749000.041.01	Membuat Media Pembenihan untuk Mikrob
25.	M.749000.040.01	Melakukan Proses Sterilisasi
26.	M.749000.039.01	Melakukan Teknik Aseptik
27.	M.749000.042.01	Melakukan Inokulasi dan Subkultur Mikrob
28.	M.749000.043.01	Mengolah Data Hasil Analisis Mikrobiologi Sebagai Penunjang Analisis Kimia
29.	MSL975009 A	Menerapkan Teknik Analisis Kromatografi Rutin (HPLC)



Ardian Rajendra Darajat

Tanda tangan pemilik
Signature of Holder

Bogor, 02 Juni 2026

Lembaga Sertifikasi Profesi P1 SMAKBO
Professional Certification Body P1 SMAKBO

I Gusti Ayu Devi Nurhandari, S.Si.

Manajer Sertifikasi
Certification Manager

CERTIFICATE

All-round Laboratory Technician

Registration Number: 207/VAPRO/CA/V/26

VAPRO/BEPRO, settled in The Hague, The Netherlands and **PT VAPRO Training Indonesia**, settled in Jakarta, Indonesia

The Examining Board of the Exam Institution VAPRO The Netherlands BV registered under number S 150568 at the Dutch Chamber of Commerce in The Hague and The Examining Board of the Exam Institution PT VAPRO Training Indonesia, registered under number AHU-19299.AH.01.01 at the Indonesian Chamber of Commerce in Jakarta,

Declare that **Ardian Rajendra Darajat**
Born at **09 April 2007**
In **Semarang**

has, after finishing the SMK SMAK Bogor program "Chemical Analyst", passed a theoretical VAPRO-exam All-round Laboratory Technician in the fields of **Chemical Reactions, Chemical Calculations, Volumetric and Instrumental Analysis, Microbiology, and HSEQ (Health, Safety, Environment, and Quality)**; which means the candidate acts on a theoretical level All-round Laboratory Technician Level III of VAPRO, conform the **Dutch Qualification Dossier "All-round Laboratory Technician" CREBO 91730**.

Date of Certification: **May 2026**

On behalf of the Examining Board,



Mr. J.P.J. Mens
Chairman Exam Institution VAPRO

Signature Participant



SERTIFIKAT

PRAKTIK KERJA INDUSTRI

Nomor : 4704/BPSDMI/SMAKBO/PP/VI/2026

Kepala Sekolah Menengah Kejuruan – SMAK Bogor menerangkan bahwa

Ardian Rajendra Darajat

telah melaksanakan Praktik Kerja Industri (Prakerin) di PT Indocement Tunggul Prakarsa Tbk, Bogor pada periode November 2025 sampai dengan April 2026, dengan pembimbing institusi Fikri Gojali dan pembimbing sekolah Tutik Widyanti, S.Si.

Sertifikat ini sebagai bukti kompetensi yang telah dimiliki dalam bidang Kimia Analisis.

Bogor, 2 Juni 2026

Kepala Sekolah Menengah Kejuruan – SMAK Bogor,



Rusman
Rusman, M.Si.