



GRACE TASYA SIGIRO
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PROFILE

Grace Tasya Sigiros or Grace (20), is a sixth-semester undergraduate student at the Faculty of Law, Universitas Kristen Indonesia, majoring in Law. I possesses a strong interest in the legal field and remains actively involved in various organizational activities while continuing her academic pursuits. With a legal education background, i have developed a solid understanding of legal concepts and essential skills for professional development. I am eager to learn new things, able to work independently or in teams, friendly, and disciplined.

EDUCATION

SMA Negeri 1 Pangururan – Samosir, Indonesia Social Sciences	2020 – 2023
Universitas Kristen Indonesia – Jakarta, Indonesia Bachelor of Law Current GPA: 3.88/4.00	2023 – Present

WORK EXPERIENCE

Social Media Influencer (Instagram)	March 2021 – 2024
- Collaborated with a management agency to obtain job opportunities (endorsements). - Registered my personal Instagram account through management by submitting account details (username, follower count, rate card, engagement rate). - Drafted contracts with brands via the management admin. - Created and uploaded content based on the scope of work (SOW), ensuring creativity and brand compliance. - Partnered with various local Indonesian beauty brands, especially skincare and makeup.	
BOSS LawFirm Legal Intern	Jakarta, Indonesia June – August 2025
- Participated in mediation processes between clients and counterpart parties to achieve amicable and non-litigation settlements. - Drafted, reviewed, and revised Powers of Attorney and various other legal documents with meticulous attention to legal accuracy and regulatory compliance. - Managed and processed an average of 5 legal documents during the internship period, ensuring precision, consistency, and timely completion. - Conducted comprehensive and in-depth legal research to support ongoing cases and the preparation of submissions to relevant ministries, including the Ministry of Manpower. - Received a Letter of Recommendation for exceptional contribution and discipline during the internship.	

PUBLICATION

Universitas Kristen Indonesia	Jakarta, Indonesia
- Sigiros, G. T. (2025). Alternative Dispute Resolution to Ensure Fairness in Hospital Services for BPJS Health Participants. <i>Publish through Jurnal ADHAPER: Jurnal Hukum Acara Perdata</i> June 2025 - Reconstruction of the Implementation of Efforts to Eradicate Human Trafficking Crimes in Indonesian Territory from the Perspective of Legal Certainty Theory: Legal Analysis of Implementation Weaknesses and Recommendations for Legal Reform Based on Legal <i>Publish through Jurnal GEVANGENEN: Jurnal Kajian Lembaga Pemasarakatan (on going)</i> June 2026	

ORGANIZATIONAL & TRAINING EXPERIENCES

Digital Safety Training	August 2021
Organized by Ministry of Communication and Information Technology. Learned about legal and ethical aspects of digital technology usage, emphasizing data protection, information security, and legal awareness of cyber threats in the digital transformation era. Certificate: Yes	
Intensive Training on Master of Ceremony & Public Speaking – UKI	July 2025
Focused on public speaking techniques, improvisation, and formal & informal MC duties. Certificate: Yes	
Committee Member – UKI EKRAF 2024 Event	June 2024
- Ensured smooth and proper implementation of scheduled programs. - Monitored each division to perform tasks correctly. - Coordinated with lecturers for event planning and requirements.	

Head of Public Relations Division – Community Service Program (PKM)		<i>June 2024</i>
• Contacted partner institution for the community service event. • Drafted proposals from the university to the partner institution, Panti Asuhan Bersinar.		
Internal Moot Court Competition (IMCC) Dekan’s Cup X (PERSEMU)		<i>May 2025</i>
• Served as a Prosecutor in a simulated criminal trial. • Compiled complete court documents including Investigation Reports and Prosecution Files. • Collaborated with teammates in preparing legal counsel materials, understanding trial evidence procedures, and delivering oral indictments before a simulated judicial panel. • Practiced litigation skills, legal reasoning, and criminal procedural understanding.		
Committee Member Konferensi Nasional Hukum Acara Perdata VIII & Civil Procedure Law Upgrading – Asosiasi Dosen Hukum Acara Perdata (ADHAPER)		Jakarta, Indonesia <i>November 2025</i>
• Managed membership fee collection and financial administration for participants of a national-level legal academic conference. • Coordinated directly with ADHAPER members regarding payment compliance and administrative requirements. • Maintained accurate financial records and supported accountability reporting within the organizing committee. • Contributed to the smooth execution of conference operations through effective stakeholder communication.		

ACHIEVEMENTS & AWARDS

Awarded a Regency-Level Academic Achievement Scholarship		<i>September 2024 –Present</i>
Granted by the Samosir Regency Government, North Sumatra, through the Department of Education in recognition of academic excellence during the undergraduate program.		
Active Library User Award – Student Category		<i>August 2023–September 2025</i>
Awarded by Universitas Kristen Indonesia Library for outstanding commitment and frequent utilization of library resources.		
Outstanding Law Student III (MAPRES) – Faculty of Law UKI		<i>July 2025</i>
Awarded for academic excellence in the Even Semester of the 2024/2025 Academic Year – Bachelor of Law Program.		

SKILLS

Languages: Indonesian (Native), English (Proficient)
Software: Microsoft Office, Zoom, Canva, Google Suite
Other: Strong social development skills, responsible, and disciplined.

