



HARUN ALRASYID

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17 Juli 1997
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ABOUT ME

Have a high spirit in working and willingness to learn new things, be able to adapt to the new environment. Be quick and responsive at work and oriented to satisfactory results. I continue to learn to develop skills. Able to cope with work well as a team or individually.

WORK EXPERIENCE

PT SURVEYOR OMIC SOLUTION INDONESIA

Inspection and Verification Coordinator

May 2020 – Dec 2023

- Inspect from the arrival of the ship and containers until they reach the destination country.
- Check containers by conducting commercial inspections starting from the container number, Quantity of goods.
- Create an Inspection Result Report in the form of a Physical Inspection Report.
- Verify documents according to import requirements such as PIB, HS CODE, Bill of Lading, Commercial Invoice, Packing List, Certificate of Origin (COO), Certificate of Analysis (COA), Health Certificate (HC), PHYTOSANITARY in accordance with the Regulation of the Minister of Trade.

PT KSO SUCOFINDO – SURVEYOR INDONESIA

Verification Document Officer

Oct 2010 – Sept 2017

- Check starting from the submission of Import of Goods (PIB).
- Review report by photos from the inspection in the country of origin (Physical Inspection Report)
- Track ship arrival according to the Bill of Lading including vessel name, voyage number, container number, bill of lading number, date on board.
- Check invoice documents including invoice number and invoice date.
- Check the Packing List starting from the description of the imported goods.
- Check the HS CODE as well as Gross Weight and Net Weight, and all import requirement documents required in accordance with the Regulation of the Minister of Trade.

EDUCATION

Bina Sarana Informatika
Management Informatika

2015

TOOLS AND SKILLS

Data Entry | Microsoft Word | Excel | PowerPoint | Canva Pro | Spreadsheet
Communication | Analytical Thinking | Negotiation | Problem-Solving | Leadership | Teamwork |
Management Import – Export | Shipping Container

CERTIFICATE

- Broadband Learning Center – **PT TELKOM INDONESIA** 2009
- Customs Clearance and Qualification Goods – **PT KSO SUCOFINDO** 2014
- ISO/IEC 9001 : 2015 – **BADAN STANDARISASI NASIONAL** 2020
Management Mutu
- ISO/IEC 17020 : 2012 – **BADAN STANDARISASI NASIONAL** 2020
Lembaga Inpeksi