



YOLA EKA PRATIWI

PURCHASING STAFF

yolaeka27@gmail.com
087882970322

Desa Pasirgombong RT.003 RW 006
Kecamatan Cikarang Utara,
Kabupaten Bekasi

PROFESSIONAL SUMMARY

Armed with knowledge from a DNIIT Software Engineering education, as well as my more than 8 years of work experience in the Purchasing Staff field, I am ready to contribute and support the company in achieving targets effectively and efficiently. As a results-driven professional with expertise in procurement, supplier management, and data analysis, I aim to leverage my skills to drive business growth and optimization.

EDUCATION

Science

02 Cikarang Utara, Senior High School
Graduated: 2015
GPA: 90

Infotmation Technology

CEP-CCIT Faculty of Engineering,
University of Indonesia
Graduated: 2017 GPA: 3.25

SKILL

- | | |
|--------------------------------|-----------------------------|
| ✓ Negotiation Price | ✓ Ms. Office |
| ✓ Good Communication | ✓ ERP System |
| ✓ Procurement and Sourcing | ✓ Accurate System |
| ✓ Supplier / Vendor Evaluation | ✓ Cost Analysis |
| ✓ Inventory Control | ✓ Hystorical Data Retrieval |

PROFESSIONAL EXPERIENCE



Purchasing Staff

PT. KATSUSHIRO INDONESIA | Cikarang Utara, Bekasi, Indonesia
August 2024 – Present

- Review purchase requisitions and ensure compliance with company policies.
- Seeking suppliers/vendors needed to meet the needs of the company with the appropriate conditions with criteria specified by the company.
- Compare price from supplier to achieve company efficiency.
- Conduct supplier negotiations to secure optimal pricing and terms.
- Prepare and issue purchase orders accurately based on departmental needs.
- Send PO that has been approved by the director to the supplier then confirm.
- Controlling the delivery schedule of the purchased items, by communicating with vendor to achieve the lead time.

- Identify opportunities for cost savings and process improvements.
- Monitor inventory levels and forecast future procurement requirements.
- Collaborate with internal departments to understand procurement needs.
- Develop and maintain relationships with reliable vendors and suppliers.
- Evaluate supplier performance and conduct regular supplier audits.
- Create monthly report for purchased items, Margin Cost and Reduce Cost.



Purchasing Staff

PT. NADESCO ENGINEERING INDONESIA | Cikarang Utara, Bekasi, Indonesia

December 2018 – July 2024

- Review purchase requisitions and ensure compliance with company policies.
- Seeking suppliers/vendors needed to meet the needs of the company with the appropriate conditions with criteria specified by the company.
- Compare price from supplier to achieve company efficiency.
- Conduct supplier negotiations to secure optimal pricing and terms.
- Controlling the budget in each project so as not too over budget.
- Prepare and issue purchase orders accurately based on departmental needs.
- Send PO that has been approved by the director to the supplier then confirm.
- Controlling the delivery schedule of the purchased items, by communicating with vendor to achieve the lead time.
- Identify opportunities for cost savings and process improvements.
- Monitor inventory levels and forecast future procurement requirements.
- Collaborate with internal departments to understand procurement needs.
- Develop and maintain relationships with reliable vendors and suppliers.
- Evaluate supplier performance and conduct regular supplier audits.
- Create monthly report for purchased items, discounts and TOP vendors.



Curriculum Vitae | Yola Eka Pratiwi



PROVINSI JAWA BARAT
KABUPATEN BEKASI

NIK : 3216096708970009

Nama : YOLA EKA PRATIWI
Tempat/Tgl Lahir : TANGERANG, 27-08-1997
Jenis kelamin : PEREMPUAN Gol. Darah :
Alamat : KP. GOMBONG
RT/RW : 003/006
Kel/Desa : PASIRGOMBONG
Kecamatan : CIKARANG UTARA
Agama : ISLAM
Status Perkawinan: BELUM KAWIN
Pekerjaan : PELAJAR/MAHASISWA
Kewarganegaraan: WNI
Berlaku Hingga : SEUMUR HIDUP



BEKASI
19-02-2019

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CEP- CCIT FACULTY OF ENGINEERING UNIVERSITY OF INDONESIA

Be it known that

Yola Eka Pratiwi

Having fulfilled all the requirements and having passed all the examinations of
2 years professional programme, has been awarded the

PROFESSIONAL CERTIFICATE
in INFORMATION TECHNOLOGY

Dean

Prof. Dr. Ir. Dedi Priadi, DEA
NIP. 195910171988111001

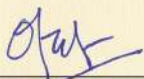


Director

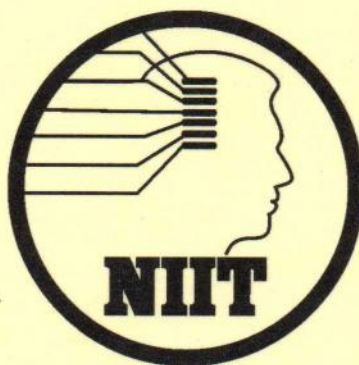
Dr. Aries Subiantoro, ST., M.Sc.
NIP. 197003311995121001

Registration Number : 1510010163
Certificate Number : 1261076
Issued Date : December 16th, 2017 at Depok, Indonesia




Signature





The Academic Council of
NIIT

having duly examined

YOLA EKA PRATIWI

during and after

2 years(s) of study

on the specified curriculum

and having found the candidate's performance to be

EXCELLENT

Legend Overleaf

have pleasure in certifying this attainment

with the title of

DNIIT (Software Engineering)

(Refer Program Performance Report for Academic and Profile Details)

Given under our hand on

this, the 27th *day of* March 2018

at NIIT FTUI Centre, Indonesia



Chairman
of the Academic Council

Vice-Chairman
of the Academic Council

Member
of the Academic Council



R153005800081



FAKULTAS TEKNIK UNIVERSITAS INDONESIA CEP - CCIT

ACADEMIC TRANSCRIPT

372/UN2.F4.D2.1.2/PDP.01.04/2017

Name : Yola Eka Pratiwi
Registration Number : 1510010163
Programme : IT Professional in Software Engineering
Department : CEP-CCIT FTUI

**Cummulative Weighted Average
Rate Performance:**

- CWAP : 3.25 (4-Scale)
- Performance : **Excellent**

Semester I		Semester II	
Module Content	Marks	Module Content	Marks
1. IT Fundamentals and Office Productivity Tools	B	1. Object Oriented Programming using C#	D
2. Introduction to Programming Logics and Techniques	A	2. Developing Windows Applications using .NET Framework 2.0	C-
3. Introduction to Relational Database Design	B-	3. Introduction to Java Programming Language	B+
4. Implementing a Database Design on MS SQL Server	B	4. Data Structures & Algorithms	B-
5. Database Administration	A	5. Introduction to Linux	B-
6. Effective Communication	A-	6. E-Business	A-
7. Information Technology Fundamental Project	A	7. Basic Application Programmer Project	B+
Semester III		Semester IV	
Module Content	Marks	Module Content	Marks
1. Developing Web Application using ASP.NET 2.0	C	1. Developing Applications for the J2EE Platform	A
2. Developing Database Applications using ADO.NET & JDBC	B-	2. Introduction to Enterprise Java Bean	D
3. Introduction to Web Content Development	C	3. Web Component Development with Servlet and JSP Technologies	A
4. Introduction to XML	A-	4. Developing Distributed Applications using .NET Framework	A
5. Object-Oriented Analysis & Design using UML	D	5. Understanding Software Quality Assurance and Testing	A
6. Information Systems Architecture and Technology	B	6. Security Concept	B
7. Advanced Application Programmer Project	A-	7. Enterprise Application Development Project	B+

Issued at Depok on August 18th, 2017

-----end of transcript-----

CEP-CCIT FTUI
Director

Dr. Aries Subiantoro, ST., M.Sc.
NIP. 197003311995121001

Legend (based on NIIT Academic Policy)

Letter Grade	Grade Value	Legend
A	4.00	Outstanding
A-	3.75	
B+	3.50	
B	3.25	Excellent
B-	3.00	
C+	2.75	Good
C	2.50	Average
C-	2.25	Satisfactory
D	2.00	
E	1.00	Not Achieved

Head office : Gd. Engineering Center Lt.1 Fakultas Teknik Universitas Indonesia
Kampus UI Depok 16424, Indonesia. Phone / Fax : + 62 - 21 - 7884 9047 / 786 3508
Email : ccit@eng.ui.ac.id

Salemba office : Gedung Magister Manajemen Teknologi (Gedung A) lantai 3
Fakultas Teknik Universitas Indonesia Jl. Salemba No. 4, Jakarta 10430
Phone / Fax : + 62 - 21 - 392 6709

www.ccit.eng.ac.id



Certificate No: 50200176 QM15



PROGRAM PERFORMANCE REPORT

Date: 27/03/2018

Name : YOLA EKA PRATIWI
 Program : DNIIT (Software Engineering)
 Student No : S153005800081
 Registration No : R153005800081
 Centre Name : NIIT FTUI Centre

The detailed performance has been provided below:

QUARTERS	QFX		PROJECT		ISAS		GPA	Grade
	Grade	Grade Point	Grade	Grade Point	Grade	Grade Point		
CQ1V2	B-	1.50	A-	1.13	B+	0.70	3.33	B
CQ2V2	D	1.00	A-	1.20	A-	0.75	2.95	C
S03V2	D	1.00	B+	1.05	A-	0.75	2.80	C
S04V2	D	1.00	B	0.98	A-	0.75	2.73	D
S05V2	C-	1.13	A-	1.13	B	0.65	2.90	C
S06V2	D	1.00	B+	1.05	B+	0.70	2.75	C
S07V2	A-	1.88	B+	1.05	B-	0.60	3.53	A
S08V2	B	1.63	B+	1.05	B	0.65	3.32	B

Overall Program Performance

Appraisal Description	Average Appraisal	Grade Value	Grade	Weighted Average (%)	Grade Point
QTR Final Examination/MT	57.75	2.50	C	50.00	1.25
Project/Sessionals	79.44	3.50	B+	30.00	1.05
ISAS	77.00	3.50	B+	20.00	0.70
Cumulative Grade Point Average(CGPA)		3.00	B	Excellent	

1. The Grade Point Average (GPA) describes the performance of the student in the quarter concerned.
2. The student must score a GPA of ≥ 2.0 for successful completion of the quarter and the minimum pass percentage for a student in ISAS, Projects and Quarter Exams is 45%.
3. The Cumulative Grade Point Average (CGPA) describes the overall performance of the student in the program.
4. The student must score a CGPA of ≥ 2.0 and the overall attendance of $\geq 60\%$ for successful completion of the program.



18th ASIAN GAMES

**Jakarta
Palembang
2018**

SERTIFIKAT

Menyatakan bahwa

Yola Eka Pratiwi

telah mengikuti Pelatihan Nilai - Nilai Olahraga
sebagai Volunter 18th Asian Games Jakarta Palembang 2018



INASGOC
INDONESIA ASIAN GAMES ORGANIZING COMMITTEE

18.8.18

ENERGY OF ASIA



ASIAN GAMES
2018 | Jakarta
Palembang

SERTIFIKAT

Menyatakan bahwa

YOLA EKA PRATIWI

telah mengikuti General Training
dengan Materi : Communication Skill, Interpersonal Skill, Etiket, Pariwisata dan Budaya
sebagai Volunter 18th Asian Games Jakarta Palembang 2018