



MOHAMMAD YASSIN SYAHBANI

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PROFILE

Bachelor's degree graduate in Economics Education with professional experience in the hospitality industry and Accounts Payable administration. Experienced in handling financial administration, document verification, payment processing, and maintaining data accuracy in accordance with company procedures. Strong background in customer service, communication, teamwork, and problem-solving gained through experience in a fast-paced hospitality environment. Detail-oriented, adaptable, responsible, and highly motivated to contribute and grow in Finance, Accounting, Administration, or Business Operations roles.

EXPERIENCE

Kenangan Brands I Pastry Team

2022 – 2023

- Produce up to 5000 cookies per day based on customer order
- Recap order data for each outlet daily

PT Sari Coffee Indonesia (STARBUCKS) I Part-Time Barista

2023 – 2024

- Maintain a clean and comfortable store environment
- Prepare more than 300 drink per day
- Manage daily food inventory
- Conduct coffee tasting with customer three day a week
- Daily business analysis

PT Eatwell Culinary I Account Payable Daily Worker

2024 – 2026

- Process and input vendor invoice for payment
- Review pettycash transaction, analyze them, and record them in the system
- Summarize and file document, then send them to storage on a regular basis
- Audit in-store purchase receipts

EDUCATION

University Indraprasta PGRI

2022-2026

Bachelor's degree graduate in Economics Education

SMK Negeri 6 Jakarta

2017-2020

Online Business and Marketing