



NADILLA WAHYU APRILIANI

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I'm Nadilla Wahyu Apriliani, fresh graduate of Universitas Negeri Surabaya which majored in Educational Management. Active in following various kinds of volunteers, organizations as well committee since 2021 until now. Have expertise in operating Microsoft Office, Social Media, Management, and Data Analysis. A person with teamwork ability likes to learn new things, is an excellent problem solver, is adaptable, and has good communication skills. Ambitious to learn new things gain experience, knowledge, capabilities, as well as new connections in the world career that will help me in the future become one of the empowered graduates the same at work. Dedicated and highly motivated to be able to develop a professional career. Committed to providing the best performance for the company.

Work Experiences

Kampus Mengajar Batch 6 - SD Negeri Sumbang 1 Bojonegoro

Aug 2023 - Dec 2023

Internship

- It is part of the learning and teaching activities and the basic education units of the Merdeka Belajar Kampus Merdeka (MBKM) program.
- It aims to provide opportunities for students to learn and develop themselves through activities outside the classroom. Adapt teaching methods and materials to meet student's needs and learning styles.
- Establish and maintain a well-organized and disciplined classroom environment.

Kompas Growth Center - WFH

Jul 2023 - Aug 2023

Internship

- Review and analyze articles about learning designers
- Joined the coaching company Kompas growth center

Sekretariat Jenderal DPR RI - Gedung DPR/MPR RI Jakarta Pusat

Feb 2024 - Jun 2024

MSIB Batch 6

- Participants will conduct studies related to training, human resource development, and employee competencies to generate data-driven recommendations.
- Participants will assist in designing and evaluating training programs and policies for employee competency enhancement to ensure they are effective and aligned with organizational needs.
- Participants will contribute to administrative tasks by preparing analysis reports and supporting the administrative processes in competency development programs.
- Participants will interact and coordinate with relevant stakeholders to ensure the successful implementation of human resource development policies

Kementerian Keuangan Republik Indonesia, Ditjen Perbendaharaan - KPPN Kabupaten Bojonegoro

Sep 2025 - Oct 2025

Internship

- Supporting data entry and documentation related to government budget disbursements.
- Learning about the workflow of state budget implementation at the regional level.
- Participating in the archiving and organization of financial documents.
- Observing the procedures for treasury reporting and reconciliation.
- Attending briefings and discussions on public financial management policies.

Internship in Kementerian Imigrasi dan Pemasarakatan Republik Indonesia - Lembaga Pemasarakatan Kelas IIA Kab. Bojonegoro

Nov 2025 - May 2026

Manager of BMN

- Recording (Inventory): To accurately record and register all state assets (buildings, vehicles, equipment) into the system.
- Needs Planning: To create a plan detailing which goods are needed and which require maintenance for the coming year (RKBMN - State Asset Needs Plan).
- Usage & Utilization: To ensure all assets are used according to their function and to manage the utilization of idle assets (e.g., leasing them out).
- Maintenance & Security: To maintain the physical condition of assets to prevent damage and to ensure the legality of their ownership (land certificates).
- Reporting: To compile regular reports (semiannually and annually) on the condition and existence of the assets.
- Write-Off (Deletion/Disposal): To propose the disposal or sale of assets that are severely damaged or can no longer be used.

Education Level

Universitas Negeri Surabaya - Surabaya <i>Bachelor of Bachelor of Bachelor Degree in Education, Majoring in educational management, 3.88/4.00</i>	Aug 2021 - May 2025
Universitas Brawijaya - Malang <i>Student Exchange</i>	Feb 2022 - Jun 2022
SMA Negeri 2 Bojonegoro - Bojonegoro <i>Senior High School, Sosial science</i>	Jul 2018 - May 2021

Organisational Experience

Save Street Child Surabaya <i>Development Division</i> - The Development Division engages directly with street children in Surabaya, providing direct attention to their well-being through mentorship and guidance. - Providing education on the importance of education, health, and children's rights to street children, helping them understand and take better steps for their future. - Organizing various training programs to enhance their skills in specific areas such as handicrafts, computer skills, or other abilities that can help them become independent. - Providing learning spaces and facilities to create a more conducive environment for the children to gain knowledge. - Monitoring the progress of the children involved in the program, and evaluating the outcomes to ensure the effectiveness of the program in improving their quality of life	Feb 2025 - Aug 2025
Forum Komunikasi Mahasiswa Bojonegoro UNESA <i>Staff of the Education Department</i> - Help schedule the education department's work program for a year - Participate in large meetings of the education department for planning and evaluation - Serve as a committee for all work programs of the education department	Oct 2023 - Jul 2024
Forum Komunikasi Mahasiswa Bojonegoro UNESA <i>Staff of the Enterpreunership Department</i> - Be the person in charge of the marriage customs work program - Become a committee member for several programs such as Pengabdian masyarakat 2023, FKMB mengajar season 2, Children Coloring Competition, Sambut maba, and others	Sep 2022 - Oct 2023
Kind to Mind <i>Mental Health Advocate</i> - Helping clients to develop insight into him/herself for clients - Maintain confidentiality of records about clients - Encourage clients to express their feelings	Oct 2022 - Feb 2023

Skills, Achievements & Other Experience

Soft Skills: Work with teams as well as individuals, Time Management and Leadership, Communicative and Problem-Solving, Public Speaking, Logical & Analytical Thinking Hard Skills: Microsoft Office (Word, Excel, and PowerPoint), Social Media Analyze and Management (Twitter, Instagram, Tiktok, Youtube), and Data Analysis Achievements 🏆 (2023): Participated The Kampus Mengajar Program Batch 6 Achievements 🏆 (2024): Passed the internship at the General Secretariat of the Indonesian Parliament (DPR RI) Achievements (2023): Write and submit an article about "Evaluation of Sexual Violence Prevention and Handling Policies at Universitas Negeri Surabaya using the CSE-UCLA Model Achievements 🏆 (2022): Write and publish a journal about "Administration of Office Facilities" Achievements 🏆 (2024): Write and publish a journal about "Peran SPMI dalam Meningkatkan Mutu Pendidikan di SMA" Projects 🏆 (2023): SMEX 4.0's Unlocking Sustainable Career Paths - Aiesec in Surabaya Projects 🏆 (2023): Youth Today "Leadership Unleashed : Crafting Your Journey of Self-Discovery With Aiesec Volunteer 🏆 (2022): Break The Stigma Volunteer (2022): Psiaga - Psychological Support Center Volunteer 🏆 (2021): Lentera Belajar Indonesia	
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- **Coaching Class** 📍 (2023): Data Science, Digital Marketing, Novel Writing, Career Preparation, Daily English, Copywriting, Graphic design class by KT &G Sangsang Univ.Indonesia
- **Committee Event** 📍 (2022): Emanifest by Student Association For The Education Management Study Program Universitas Negeri Surabaya
- **Language Skills:** Indonesian, English, Japanese