

KAMILUL HAD

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As a Bachelor of Economics Education graduate from Syiah Kuala University, Banda Aceh, I possess skills in leadership, teamwork, communication, time management, adaptability, initiative, and responsibility. I have gained work experience across various roles—including administration, archiving, F&B, finance, public service, field surveys, retail, and education. I am eager to undertake various types of work to save money, support myself, and meet daily needs, while also delivering value and making a positive impact on the company through my performance..

EDUCATION HISTORIES

Syiah Kuala University, Banda Aceh
S1 Economic Education | IPK: 3.60

July 2020 - August 2025

SMAN 2 Sigli
IPA | Average Score: 88

July 2016 – May 2019

WORK EXPERIENCE

Kanreg XIII BKN Banda Aceh – Archivist Intern

November 2025 – May 2026

Organizing physical and digital documents, scanning physical documents into digital format, and assisting with other office support activities.

Hoco Coffe – Cashier

September 2025 - November 2025

Responsible for entering menu items based on customer orders, processing payments, and maintaining daily records of income and expenses..

Urban Tea House – Barista

March 2024 – March 2025

Responsible for preparing beverages according to customer orders, maintaining store cleanliness, and adhering to timekeeping standards.

BPJS Ketenagakerjaan Banda Aceh – ARK/Marketing Intern **August 2023 – December 2023**

Responsible for raising public awareness regarding the health insurance programs offered by BPJS Ketenagakerjaan, assisting with data entry for participants registering for BPJSTK programs, and supporting other activities as required by the company.

ORGANIZATIONAL, PROJECT, AND COMMITTEE EXPERIENCE

Lecturer Research FEB USK – Enumerator

July-August 2026

Carrying out fieldwork to collect socio-economic data from residents of the Meureudu and Meurah Dua Districts in Pidie Jaya Regency through interviews, following the flash floods that struck the people of Aceh on November 26, 2025.

Merah Putih Village Cooperative Organizing Committee – Registration Division **May 2026**

Perform the task of verifying the alignment between participant accounts and valid identification cards, as well as issuing the exam PINs that participants will use to take the Merah Putih Village Cooperative selection exam.

Indonesia-Malaysia-Thailand Growth Triangle (IMT-GT) – Liaison Officer June - July 2023

Responsible for accompanying and serving as the point of contact between the event organizers and the contingent from Medan State University for the badminton competition, in order to facilitate the communication of instructions and information regarding the event's proceedings.

Measurement of the Prevalence of Drug Abuse – Enumerator**July – August 2023**

Carried out field survey tasks across several districts in Pidie Regency, employing data collection and interview methods to examine lifestyles and narcotics abuse within the community. The project operated under the auspices of the National Narcotics Agency (BNN) in collaboration with the National Research and Innovation Agency (BRIN) and Statistics Indonesia (BPS).

HIMADIKON – Head of Information Division**2023 – 2024**

The Economic Education Student Association is responsible for capturing photos and videos at all department events—which are subsequently posted to social media—and for disseminating digital information regarding campus news and the latest developments in education.

University Student Executive Board – Member of the Environmental Health**2022 – 2023**

Carry out work programs to protect and preserve the environment around the campus, conduct outreach on stunting to the local community, and participate in all active activities of the University Student Executive Board (BEM).

MBKM USK Unggul – Teacher**August 2022 – November 2022**

Undertook a teaching practicum at SMAN 2 Kuta Baro, Aceh Besar, which involved providing instruction in subjects aligned with my university major and preparing educational materials—such as student learning resources and lesson plans—for the students.

CERTIFICATION

Office Administration Management**July 2026**

Lembaga Sertifikasi Profesi BPVP Banda Aceh

Microsoft Excel**August 2026**

Lembaga Ilmu Manajemen Dan Computer (LIMCOM)

SKILL

Hard Skill

Microsoft Office, Canva, Capcut, Photograph, Videograph, Costumer Service, Hospitality, and Administration.

Soft Skill

Leadership, Team Work, Responsibility, Communicative, Adapt, Inisiative, and Time Management.

Language

Indonesian – Active | English – Passive