

INTAN BELITA SIHOMBING

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Bachelor of Law graduate from Sam Ratulangi University with active involvement in organizational leadership, academic competitions, and community development initiatives. Experienced in managing organizational administration, coordinating work programs, moderating national seminars, serving as a speaker at various events, and leading teams as a Community Service Program (KKN) Field Coordinator. Possesses strong communication, public speaking, analytical, document preparation, and project management skills, strengthened through participation in legal debate competitions, indictment drafting competitions, and national-level moot court competitions. Committed to continuous learning and eager to contribute positively across diverse professional fields.

Education

University of Sam Ratulangi - Manado, Indonesia	2022-2026
Bachelor degree in Law	
• GPA: 3.96/4.00	

Organizational Experience

General Secretary, Moot Court Community (Verein der Verfahrensrecht)	2025-2026
- Managed organizational schedules, document control, database administration, and proposal development to ensure the efficient execution of administrative processes and organizational activities. - Coordinated all organizational meetings during the management term and facilitated engagements with external institutions to support organizational collaborations and partnerships. - Prepared administrative requirements for more than 40 organizational activities, including reports, budget proposals, and event proposals for submission to the Faculty and University authorities.	

Field Coordinator, Integrated Community Service Program (KKT) Batch 143.	July 2025
- Lead and coordinated team members throughout the Community Service Program, while maintaining effective communication and collaboration with University representatives and local village authorities to ensure smooth program execution. - Designed community development initiatives to support and empower local village potential, and contributed to the preparation of comprehensive reports documenting program outcomes and activities.	

Academic Secretary, Verein der Verfahrensrecht (Moot Court Community)	2024/2025
- Assisted in managing organizational administration, documentation, and record-keeping processes. - Coordinated with the General Secretary to develop proposals and administrative documents for organizational activities. - Compiled and prepared post-event reports and accountability documents for submission to organizational leadership.	

Commite Experience

- Committee Secretary – VdV 3rd Anniversary February 2025
 - Mooting Division Staff – Verfahrensrecht Moot Court Competition (Dean's Cup) December 2024
 - Event Division Staff – VdV 2nd Anniversary February 2024
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Certificate

- 3rd Place Winner, Verfahrensrecht Moot Court Competition – Chairman's Cup (2023)
 - Delegate, National Moot Court Competition K.H. Ahmad Dahlan III Cup, Ahmad Dahlan University (2024)
 - Participant, Indonesian Student Debate Competition (KDMI), Sam Ratulangi University
 - Participant, National Indictment Drafting Competition, Lokajaya Law Fair, Sunan Kalijaga State Islamic University
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Skill

- **Technical:** Legal Drafting, Document Management, Negotiation, Project Management, Team Leadership, Communication, Public Speaking, Critical Thinking, Analytical Skills
 - **Software:** Microsoft Word, Microsoft Excel, Microsoft Power Point
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Certification

June 2025

- Certificate of Completion – Special Advocate Professional Education Program (PKPA) Indonesian Information Technology Advocates Association (PERATIN)