

PUTRI MAYANG SARI

BACHELOR OF PHARMACY | PHARMACEUTICAL SALES REPRESENTATIVE

Pekanbaru, Indonesia | 082289346115 | Pmayang160@gmail.com | LinkedIn: putri-mayang-sari-b143a2213

PROFESSIONAL SUMMARY

Bachelor of Pharmacy (S.Farm.) graduate with hands-on experience in pharmaceutical laboratory practice, research, administration, customer communication, coordination, and content support. Experienced in explaining pharmaceutical concepts, guiding students, supporting client needs, maintaining documentation, and coordinating multiple priorities. Combines pharmaceutical knowledge with communication, analytical thinking, customer service, and adaptability. Seeking to contribute to pharmaceutical sales and marketing through effective product communication, customer relationship development, market engagement, and achievement of business objectives.

CORE COMPETENCIES

Pharmaceutical Product Knowledge | Pharmaceutical Sales | Marketing Communication | Customer Relationship Management | Product Presentation | Customer Service | Client Communication | Follow-up & Coordination | Social Media Administration | Content Creation Support | Market & Customer Understanding | Microsoft Office | Excel | Google Workspace | Data Entry | Documentation | Analytical Thinking | Problem Solving | Teamwork | Time Management | Adaptability

PROFESSIONAL EXPERIENCE

PERSONAL ASSISTANT | Tour & Travel Company — Pekanbaru, Indonesia

Jan 2024 – Apr 2026

- Managed administrative activities, scheduling, client meetings, and daily coordination for the company founder.
- Communicated with clients and supported customer service activities, ensuring clear information delivery and timely follow-up.
- Assisted with social media administration and travel content creation to support promotional communication.
- Coordinated information between clients, management, and internal teams and handled multiple priorities in a fast-paced environment.
- Maintained organized records and supported day-to-day operational activities.

TEACHING ASSISTANT – PHARMACEUTICS LABORATORY | Universitas Dharma Andalas — Padang, Indonesia

Feb 2021 – Sep 2023

- Assisted lecturers in Pharmaceutics I, II, and III laboratory practicums for 150+ pharmacy students.
- Guided students through pharmaceutical experiments and communicated technical information clearly and practically.
- Explained pharmaceutical procedures, laboratory techniques, and safety requirements.
- Ensured laboratory activities followed SOPs, Good Laboratory Practice (GLP) principles, safety procedures, and documentation requirements.
- Supported assessment, laboratory preparation, reporting, and coordination with lecturers and students.

RESEARCH ASSISTANT | Universitas Dharma Andalas — Padang, Indonesia

2022 – 2023

- Supported pharmaceutical research and formulation activities through laboratory testing, data collection, processing, analysis, and documentation.
- Assisted in preparing research reports and organizing experimental data under academic supervision.
- Applied pharmaceutical knowledge, analytical thinking, attention to detail, and problem-solving skills in research activities.
- Maintained organized research documentation and followed laboratory procedures and safety requirements.

EDUCATION

BACHELOR OF PHARMACY (S.Farm.) | Universitas Dharma Andalas (UNIDHA) — Padang, Indonesia

Aug 2019 – Oct 2023 | GPA: 3.32/4.00

Relevant Coursework: Pharmaceutics, Pharmaceutical Technology, Pharmaceutical Analysis, Pharmacology, Biopharmaceutics, Pharmaceutical Biotechnology

Thesis: Hepatoprotective Effectiveness of Yacon Leaf Infusion (*Smallanthus sonchifolius* Poepp. & Endl. H. Rob.) in Male White Rats Induced by a Combination of Rifampicin and Isoniazid.

LEADERSHIP & ORGANIZATIONAL EXPERIENCE

GENERAL SECRETARY | ISMAFARSI – Association of Pharmacy Student Senates of All Indonesia

- Supported organizational administration, coordination, communication, and documentation among members and stakeholders.

PROGRAM OFFICER | Kejar Mimpi Padang

- Supported event planning, coordination, communication, and program implementation with team members.

SECRETARY GENERAL | FFSI Islamic

- Coordinated organizational administration and communication and supported educational and community activities.

ADDITIONAL INFORMATION

Languages: Indonesian (Native) | English (IELTS Overall Band 5.0)

Digital Skills: Microsoft Office, Microsoft Excel, Google Workspace, Social Media Administration, Basic Content Creation

Target Roles: Sales Representative | Marketing Executive | Pharmaceutical Sales & Marketing