

apt. TRI PUTRI SIRAIT, S. Farm.

Licensed Pharmacist | Quality Assurance | CAPA | Change Control

Bekasi, Indonesia | +6282258024448 | putrision00@gmail.com | [linkedin.com/in/triputri30](https://www.linkedin.com/in/triputri30)

Licensed Pharmacist with professional experience in Quality Assurance and General Affairs within the healthcare and pharmaceutical-related industry. Experienced in quality documentation, change control, CAPA monitoring, product complaint handling, audit preparation, and operational coordination. Practical exposure to ISO, CPAKB, CPKB, CDAKB, pharmaceutical manufacturing, and Halal Assurance System. Combining a strong academic background in Pharmacy and professional pharmacist education with a detail-oriented, adaptable, and collaborative approach to working across cross-functional teams.

CORE COMPETENCIES

Quality Assurance: Quality Documentation | Document Control | Production Monitoring | Product Release Documentation | Audit Preparation & Support | Quality Compliance

Quality & Manufacturing: ISO / CPAKB | CPKB | CDAKB | Halal Assurance System | Pharmaceutical Manufacturing

Operation & Compliance: General Affairs | Facility Management | Asset Management | Vendor Coordination | Workplace Safety | APAR Inspection | HSE Support

EDUCATION

Universitas 17 Agustus 1945 Jakarta

March 2023 – March 2024

Professional Pharmacist Program (Apoteker)

• Cumulative GPA: 3.74/4.00

Institut Teknologi Sumatera

Aug 2018 – Aug 2022

Bachelor of Pharmacy - Cumulative GPA: 3.49/4.00

Laboratory Assistant (Part-Time)

- Supported laboratory activities for Physical Pharmacy, Medical Biochemistry, Biopharmaceuticals courses
- Assisted with laboratory preparation, practical laboratory activities and academic laboratory support

PROFESSIONAL EXPERIENCES

PT. Greet Med Indonesia – Jatiuwung, ID

Aug 2024 – May 2026

Quality Assurance Staff

Aug 2025 – May 2026

- Managed Change Control activities, including registration, impact assessment, follow-up actions, monitoring, and documentation
- Monitoring Corrective and Preventive Action (CAPA) implementation and maintained evidence documentation
- Coordinate with the General Affairs department regarding to aseptic personnel qualification and related documentation
- Supported and reviewed Quality Risk Management (QRM) activities to identify, analyze, and mitigate potential risks related to product quality and safety
- Managed product complaints and product return processes in accordance with company procedures and applicable quality requirements

General Affair Staff

Aug 2024 – Aug 2025

- Managed daily office operations, including office supplies, pantry, assets, and facilities management
- Conducted regular inspections and maintenance monitoring of workplace safety equipment, including fire extinguishers (APAR)
- Supervised the Office Boy team to maintain cleanliness, hygiene, and functionality of sanitary facilities
- Coordinated with internal teams and external vendors to ensure maintenance and operational activities were completed effectively and on schedule
- Maintained administrative documentation and supported audit-related requirements

PT. Prima Medika Laboratories – Tangerang, ID

7 Jun 2021 – 6 July 2021

Production Intern

- Gained exposure to pharmaceutical manufacturing processes, including tablet, capsule, film-coated tablet, finishing and sterile pharmaceutical production, in accordance with Good Manufacturing Process (CPOB) requirements

- Collected and analyzed reject data from primary and secondary packaging processes
- Identified potential causes of packaging defects and supported recommendations for quality improvement initiatives

Puskesmas Jatinegara – Jakarta Timur, ID

5 Jun 2023 – 24 Jun 2023

Clinical Pharmacist Intern (PKPA)

- Supported drug reception, storage and prescription suitability evaluation
- Provided Drug Information Service (PIO) and supported patient counseling, including counselling for patients with Human Immunodeficiency Virus (HIV)

Apotek Kimia Farma Jatiwaringin – Jakarta Timur, ID

10 July 2023 – 5 Aug 2023

Community Pharmacist Intern (PKPA)

- Supported pharmacy management activities
- Performed self-medication to patients and dispensing for regular and BPJS patients

PBF Penta Valent – Jakarta Barat, ID

28 Aug 2023 – 9 Sept 2023

Community Pharmacist Intern (PKPA)

- Supported Pharmaceutical distribution activities in accordance with CDOB requirements
- Monitored pharmaceutical storage and supported distribution according to delivery addresses

PT. Cedefindo – Bekasi Timur, ID

2 Oct 2023 – 30 Nov 2023

Quality Assurance Pharmacist Intern (PKPA)

- Supported Quality Assurance activities in accordance with Good Cosmetic Manufacturing Practices (CPKB) and Halal Assurance System
- Updated and organized Material Safety Data Sheet (MSDS) documentation based on raw materials characteristics and classification
- Participated in finished product inspection and batch record review to support product release decisions

RS. Bhayangkara TK. I Puskokkes Polri – Kramat Jati, ID

2 Jan 2023 – 31 Jan 2023

Clinical Pharmacist Intern (PKPA)

- Supported drug receiving, storage, stock-taking, drug destruction processes
- Supported dispensing and Drug Information Service (PIO)
- Analyzed a clinical case involving ≥ 65 years-old patient with constipation through SOAP assessment and medication-use evaluation

ORGANIZATIONAL EXPERIENCES

Himpunan Mahasiswa Farmasi – Lampung Selatan, ID

Sept 2020 – Sept 2021

Treasury Coordinator/ Head of Treasury Division

- Maintained financial record for organizational transactions
- Prepared budget drafts for departmental programs and activities
- Monitored budget utilization to support efficient and sustainable program implementation

Certificate

- STR Apoteker – **Konsil Tenaga Kesehatan Indonesia**
- Ahli K3 Umum (AK3U) – **Kementerian Ketenagakerjaan Republik Indonesia**