

RISCA MELIA WIDYANTI

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SUMMARY

Fresh graduate with a Bachelor's degree in Pharmacy from Universitas Pakuan. Highly motivated and detail-oriented individual with strong technical laboratory, periodic reporting, data verification and technical document review experience from roles as Research Member, Assistant Lecturer and Student Association Secretary. Possesses solid foundational knowledge in pharmaceutical formulation and laboratory standard, combined with strong capabilities in monitoring compliance and compiling progress report. Eager to contribute high analytical precision and strict commitment in a professional environment.

EDUCATION

Bachelor of Pharmacy

2022 – 2026

Pakuan University

GPA / IPK: 3.76 / 4.00

- Relevant coursework: Pharmacognosy, Phytochemical, Pharmaceutical Formulation.
- Thesis: Optimasi Formula Sediaan Mikroenkapsulasi Ekstrak Daun Afrika (Vernonia amygdalina Del.) Berdasarkan Variasi Kecepatan Pengadukan
- Academic achievement: Cumlaude, co-author journal Q2

WORK EXPERIENCE

Research Assistant (Microencapsulation Project) — Research Lab, FMIPA UNPAK

Juni 2025 – Januari 2026

Bogor, Jawa Barat · Project Based

- Formulated and optimized African Leaf extract microencapsulation while strictly maintaining compliance with laboratory quality standards.
- Compiled and managed periodic progress reports, raw experimental data, and technical research documentation to ensure systematic data tracking.
- Reviewed and verified technical formulation parameters to ensure all final yields met the specified physical and chemical quality criteria.

Assistant Lecturer — Universitas Pkuan

Februari 2026 – Juli 2026

Bogor, Jawa Barat · Part-time

- Evaluated and audited over 80 student laboratory journal and technical reports pharmacognosy, pharmacokinetics clinic and pharmacy clinic to ensure strict compliance with reporting guidelines.
- Coordinated and organized schedules and technical communications between the faculty department and students to align with institutional standards.

ORGANIZATIONAL EXPERIENCE

Secretary Division — HIMA Farmasi

2024 – 2025

- Led and executed all clerical operations, comprehensive documentation filling and formal proposal drafting for event.
- Archived and managed official division incoming/outgoing correspondence, and ensuring organized record-keeping.
- Managed data for internal organizational administrative audits by maintaining high transparency and systematic data entry.

SKILLS

Technical / Teknis /	Microsoft Office (Word, Excel, PowerPoint), Canva
Language / Bahasa /	Indonesian (Native), English (Intermediate)
Soft Skills /	Communication, Teamwork, Critical Thinking, Time Management, Fast Learner