

Muhammad Ikbal



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I am a fresh graduate of Diploma III in Marine Transportation Management from Institut Transportasi dan Logistik Trisakti with an interest in maritime transportation and logistics. I have internship experience at PT Indonesia Kendaraan Terminal in port operational administration. I possess good communication skills, attention to detail, a fast learning ability, and the ability to work both independently and in a team.

PROFESSIONAL EXPERIENCE

PT Indonesia Kendaraan Terminal – North Jakarta

February 2025 – June 2025

Domestic & International Terminal Operations Division (internship)

- Prepared and managed daily production reports, including vessel arrival and departure data at the domestic terminal berth
- Served as a tally officer during vehicle loading and unloading operations, ensuring accuracy in quantity, type, and condition of units
- Compiled recap reports of vehicle brands and unit quantities stored in the domestic terminal yard to support operational monitoring
- Handled vessel service request processes, including payment administration and issuance of invoices in accordance with terminal operational procedures

Liga TopSkor – Bogor

august 2024 – present

sports media division (freelance)

- Commentated live football matches by delivering informative, engaging, and clear narration for audiences during live broadcasts
- Provided real-time match information in accordance with broadcasting standards as a commentator for the official broadcaster, Vidio.com

Olympus gym – Jambi City

December 2021 – August 2022

Personal Trainer & Admin

- Assisted members in using fitness equipment correctly and safely
- Handled new member registrations and membership renewals
- Managed member registration processes, recorded daily income, and prepared simple financial reports consisting of daily income and expense summaries

EDUCATION

Diploma III in Maritime Transportation Management – East Jakarta

august 2022 – February 2026

Institute of Transportation and Logistics Trisakti

- GPA : 3.83/4.00
- Relevant Coursework : Port business processes, Freight Forwarding, Export-Import Procedures, Ship Agency operations

SMK 1 Jambi City – Jambi

2018 – 2021

Computer and Network Engineering

- Studied the use and management of computer hardware and software.
- Developed competencies in Computer and Network Engineering, including basic networking, system installation, configuration, and maintenance

ORGANIZATIONAL EXPERIENCE

National Collegiate Futsal Series – Region Jakarta

6 April 2026 – 9 April 2026

Commentator & Announcer (Volunteer)

- Delivered live match commentary and analysis during YouTube broadcasts.
- Acted as an announcer, providing key match updates including goals, scores, and important moments.
- Promoted and presented sponsor brands/products during live streaming sessions

Project Officer (PO)

- Coordinated with members across multiple divisions during the event and monitored event execution to ensure activities ran smoothly and as planned

Maritime Vocational Student Association

November 2023 – November 2024

Koordinator divisi advokasi)

- Served as a liaison for maritime vocational students by providing services, handling complaints, and acting as a mediator, as well as delivering campus-related information to students.

CERTIFICATION/TRAINING

Toeﬂ Test (Skor 400) – Institutt of Transportasi and Logistik Trisakti	June 2025
Microsoft Excel – Myskill	April 2025
Occupational Health and Safety Management System (SMK3) – FBK3N UNUSA	April 2025
Digital Markteting – Lsp P1 Lpk Geti	February 2024
Module PIB & PEB – Pt Edi Indonesia	September 2023
National Defense Education Program (PPBN) – Pusdik Zeni Tni AD	September 2023
Container Terminal Operation System Course(CTOS) – PT Primus Indonesia	September 2023

ABILITY

Hard -Skill	Microsoft Excel (VLOOKUP,HLOOKUP,XLOOKUP,IF,SUM,INDEX-MATCH),Microsoft Office (Operational Administration), Basic Export–Import Documentation
Soft – Skill	time Management, Open Thinking, Leadership
Bahasa Inggris	Basic Conversation