

RIZKY AKHMAD SUBAGJA

Internal Audit | Data Analysis | Compliance & Process Improvement

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PROFESSIONAL SUMMARY

Mathematics graduate with professional experience in data validation, financial reconciliation, operational monitoring, compliance checking, reporting, and process improvement. Experienced in reviewing large-scale operational data, identifying inconsistencies and potential issues, and ensuring data accuracy to support management decision-making. At PT Ganesha Operation, reviewed promotional submissions from 87+ branches and monitored branch activities to identify anomalies, performance gaps, and non-compliant activities. Previously worked as a Collection Analyst at PT SGMW Multifinance, handling financial reconciliation and operational documentation in accordance with company policies. Proficient in Microsoft Excel, SQL, data analysis, reporting, and process improvement, with strong analytical thinking, attention to detail, and cross-functional communication skills.

PROFESSIONAL EXPERIENCE

PT Ganesha Operation

Sales Data Analyst | August 2025 - May 2026 | Contract

- Reviewed and evaluated 1,000+ promotional proposals from 87+ branches to assess feasibility, data accuracy, compliance, and alignment with company promotional strategies.
- Cleaned, standardized, and validated 15,000+ records per month, identifying data inconsistencies and improving information accuracy for reporting and operational decision-making.
- Monitored branch promotional activities to identify anomalies, performance gaps, and non-compliant activities, supporting management control and evaluation.
- Analyzed operational data and provided recommendations for improving internal application systems, data flow, monitoring processes, and operational efficiency.
- Designed and implemented an automated approval (ACC) template that reduced manual processing, minimized human error, and improved promotional approval efficiency.
- Coordinated with relevant teams regarding promotional data, validation issues, and process improvements to ensure accurate and timely completion of operational activities.

PT SGMW Multifinance

Collection Analyst | November 2024 - February 2025 | Contract

- Processed and extracted 5,000+ collection data records daily using SQL and Excel to support internal reporting, monitoring, and operational decision-making.
- Performed financial reconciliation of 20+ monthly transactions, including reimbursements, petty cash, and advances, ensuring accuracy and compliance with company financial policies.
- Reviewed and prepared 100+ legal and financial documents, ensuring completeness and accuracy to support field collection activities.
- Identified and resolved discrepancies during data processing and reconciliation to maintain data integrity and minimize operational errors.
- Coordinated with 4+ departments, including Accounting, Finance, Field Collection, and Operations, to clarify discrepancies, streamline workflows, and improve operational processes.

Bangkit Academy - Machine Learning Cohort

August 2023 - February 2024

- Completed intensive training in IT Automation with Python, Data Analysis with Python, Mathematics for Machine Learning, Machine Learning, TensorFlow & Data Deployment, and Generative AI.
- Capstone Project - AquaSense: performed data preprocessing, feature engineering, and model evaluation using Python; developed an LSTM-based model for flood prediction and collaborated with Android and Cloud Engineers.

EDUCATION

UNIVERSITAS PENDIDIKAN INDONESIA

Bachelor of Mathematics | 2020 - 2024 | GPA: 3.74 / 4.00

Thesis: "Simulated Annealing Algorithm for Optimizing Stock Portfolios Using the Capital Asset Pricing Model (CAPM)" - quantitative research involving financial data analysis, risk measurement, optimization, and Python-based data processing.
Relevant Projects: Operations Research - cost optimization analysis for catfish supplier shipping and profit at PT Jumbo Mitra Ikhtiar; Modular Programming - banking application using Delphi; Cryptography - digital signature application using Python.

CORE COMPETENCIES

- Internal Control & Compliance Support
- Operational Process Review
- Data Analysis & Reporting
- Microsoft Excel & Google Sheets
- KPI & Performance Monitoring
- Problem Solving & Analytical Thinking
- Data Validation & Reconciliation
- Risk & Anomaly Identification
- Process Improvement
- SQL & Data Processing
- Documentation & Report Preparation
- Cross-functional Coordination

TECHNICAL SKILLS

Microsoft Excel: Pivot Table, VLOOKUP/XLOOKUP, Excel Formulas, Data Validation, Reporting

Data Analysis: SQL, Python, Pandas, NumPy, Matplotlib

Business Intelligence: Power BI, Tableau

Data Management: Data Cleaning, Data Validation, Data Reconciliation

Reporting: Operational Reporting, Performance Analysis, KPI Monitoring

TRAINING & CERTIFICATION

Bangkit Academy - Machine Learning Cohort: IT Automation with Python; Data Analysis with Python; Mathematics for Machine Learning; Machine Learning; TensorFlow & Data Deployment; Generative AI.