

Luthfi Rais, B.Pharm, R.Pharm, C.Herbs

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🏠 Professional Summary

A **licensed pharmacist** with comprehensive experience in **regulatory affairs, quality control, pharmaceutical warehousing, and business development**. Highly skilled in applying **Good Manufacturing Practices (GMP)** and **Good Distribution Practices (GDP)**, managing inventory systems (**FIFO/FEFO**), and fostering effective **interprofessional collaboration**. Certified in **herbal medicine** and dedicated to continuous improvement in pharmaceutical operations.

✂ Key Skills

- **Leadership & Management:** Team supervision, warehouse management, and workflow optimization through the implementation of Good Distribution Practices (CDOB) and Good Distribution Medical Devices Practices (CDAKB).
- **Quality & Documentation:** Expertise in ISO 9001 Quality Management System (QMS), Good Manufacturing Practices (GMP), document control, CAPA revision, ISO, and ICH guidelines.
- **Communication:** Effective collaboration with doctors, nurses, and interdisciplinary healthcare teams.
- **Technical Tools:** Proficient in MS Word, Excel, PowerPoint, and ERP inventory systems.

🎓 Education

➤ Apothecary Professional Program

GPA: 3.51 | 2021 – 2023

➤ Syarif Hidayatullah State Islamic University, Jakarta

Bachelor's Degree in Pharmacy | GPA: 2.82 | 2011 – 2018

➤ Senior High School 66, Jakarta

Science Major | Average Score: 8.5 | 2008 – 2011

📜 Certifications

- **Certified Herbalist (BNSP) (2025)**
 - **Certified in Good Distribution Practice (BPOM Smart CDOB) (2025)**
 - **COVID-19 Volunteer Pharmacist Technician (Ministry of Health) (2022)**
 - **TOEFL Score 495 (Pusat Studi Bahasa, UIN Jakarta) (2018)**
 - **Hi-Intermediate Graduate (LBPP-LIA English Course) (2011)**
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Professional Experience

Pharmacist in Charge – Warehouse Supervisor

PT. Sirka Prima Medika | 2024 – 2025

- Supervised the inbound and outbound flow of pharmaceutical products in the warehouse, utilizing the **FEFO method** and an **Odoo ERP System**.
- Managed all administrative documentation related to warehouse operations.
- Coordinated procurement and purchasing of medicines from suppliers and principals.
- Oversaw daily workflow and ensured efficient warehouse operations.
- Prepared and revised **Corrective and Preventive Actions (CAPA)** in response to BPOM audits.

Pharmacist Technical in Charge – Pharmacy Supervisor

PT. Three International Wellness Technology Indonesia | 2023 – 2024

- Managed and prepared all administrative documentation required by **BPOM**.
- Oversaw daily workflow and ensured smooth warehouse operations.
- Prepared and revised **CAPA** (Corrective and Preventive Actions) in response to BPOM audits.

Pharmacist Assistant – Pharmacy Staff

Watsons Indonesia (PT. Duta Intidaya Tbk) | 2022 – 2023

- Provided guidance and counseling to customers on prescription and over-the-counter medication.
- Conducted routine stock audits and maintained inventory control using **FIFO and FEFO** methods.
- Submitted regular operational reports to the pharmacy division at the head office.
- Monitored medicine expiration dates and reported potential issues to the Pharmacist.

COVID-19 Volunteer – Pharmacist Assistant

RSUP Fatmawati | 2020 – 2022

- Dispensed prescriptions for COVID-19 patients under the supervision of nurses and doctors.
- Compounded and dispensed various pharmaceutical preparations.
- Maintained optimal stock levels in both COVID and surgical depots.
- Managed product flow from the main warehouse using **FIFO and FEFO** systems.
- Supported healthcare teams during surgical procedures, including SC, laparotomy, debridement, escharotomy, craniotomy, and amputation.

Quality Control Staff (QC)

PT. Pharos Indonesia | 2019 – 2020

- Reviewed batch production records and verified **QC documentation** before submission to Quality Assurance (QA).
- Acted as a liaison between the Quality Assurance (QA) and Quality Control (QC) departments.
- Managed retained samples for Toll Production using **FIFO and FEFO** systems.
- Implemented workflows based on **ISO QMS-9001, GMP (CPOB 2018), and GDP (CDOB 2018)**.

Regulatory Officer & Business Development Staff

PT. Dwi Asri | 2018 – 2019

- Conducted market analysis and compared competitor anesthesia medical devices to inform business development strategy.
 - Submitted **AKL E-reports** online to the Ministry of Health.
 - Prepared and submitted regulatory documents to the Ministry of Health, OSS, PTSP, LKPP, and Customs.
 - Ensured full compliance with **ISO 9001:2015** standards.
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