



SILVI ARZIKKA

081908689869 | silviarzikka24@gmail.com | linkedin.com/Silvi Arzikka

Tanah Baru, Beji, Depok

Graduated from the Jakarta State Polytechnic with an Associate's degree in Accounting and a GPA of 3.69 in 2022. I am currently pursuing a bachelor's degree in Accounting at Bina Nusantara University. I have work experience in public accountant for almost 4 years. I like challenges, high curiosity and wants to develop my skills. A well-rounded person who has an interest in accounting, finance, tax and auditing. Also known as an active and hard-working people which loves to collaborate in diverse environments and can perform effectively under pressure.

Work Experiences

PKF Hadiwinata - Central Jakarta

Nov 2025 - Present

Senior Auditor

A company engaged in Public Accountant Services

- Provide general audit for financial statement for various company such as services company, trading company, manufacture company, fintech company, pensiun fund, etc based on SA, SPAP and PSAK
- Prepared and reviewed consolidation financial statements, Corporate Income Tax and Deferred Tax
- Developing an audit plan during the audit engagement
- Assist and review procedure audit engagement team

PKF Hadiwinata - Central Jakarta

Jan 2025 - Oct 2025

Semi Senior Auditor

A company engaged in Public Accountant Services

- Understanding client's bussiness
- Assist the audit engagement team in preparing working papers for financial audit
- Performed test of control and substantive financial audit procedures
- Identified audit issue and communicate findings to manager auditor
- Communicate with clients to collect information about client's bussiness, findings audit, etc

PKF Hadiwinata - Central Jakarta

Oct 2023 - Dec 2024

Junior Auditor

A company engaged in Public Accountant Services

- Perform a test of detail of each account
- Completing an Audit Working Paper
- Carry out the audit procedures such as Cash Count, Stock Opname, etc
- Make an Adjustment if errors in Accounting Jurnal Records
- Create an Draft Report Audit

KAP Sarjen dan Rekan - West Jakarta

Sep 2022 - Sep 2023

Junior Auditor

A company engaged in Public Accountant Services

- Create an Audit Lead Schedule
- Completing an Audit Working Paper
- Carry out Audit Procedures such as Confirmation Letter, Stock Opname, Cash Count and Vouching
- Make an Adjustment if errors in Accounting Journal Records
- Create a Draft Audit Reports

KAP Joachim Adhi Piter Poltak & Rekan - Central Jakarta

Jan 2022 - Mar 2022

Junior Auditor - Internship

A company engaged in Public Accountant Services

- Completing an Audit Working Paper
- Carry out Stock Opname, Cash Count and Vouching
- Recapitulation of Income Tax Payable and Prepaid Income Tax
- Recalculate Fixed Asset, Leasing and Insurance

PT Citifin Multifinance Syariah - South Jakarta

Jan 2018 - Mar 2018

Accounting Staff - Internship

A company engaged in sharia financing

- Input an Petty Cash Journal and Adjustment
- Archieve of Invoice and E-Statement Bank

- Recapitulation of Income Tax 23

Education Level

Bina Nusantara University (Online) - West Jakarta <i>Bachelor of Accounting</i>	Oct 2024 - Oct 2026 (Expected)
Politeknik Negeri Jakarta - Depok, Indonesia <i>Diploma in Accounting, 3.69/4.00</i>	Aug 2019 - Aug 2022
SMK Negeri 8 Jakarta - South Jakarta <i>High School Diploma in Accounting</i>	Jul 2016 - May 2019

Organisational Experience

Karang Taruna Unit 05 - Depok, Indonesia <i>Member of Kartun 05</i> • Carry out Karang Taruna Unit 05 Program • Create annual events such as Independence Day	Jun 2013 - Dec 2024
Remaja Masjid An-Nur - Depok, Indonesia <i>Member of Remaja Masjid An-Nur</i> • Carry out Remaja Masjid An-Nur Program such as Ramadhan Event, Maulid Nabi Muhammad SAW, etc	Jun 2013 - Dec 2023
Himpunan Mahasiswa Jurusan Akuntansi - Depok, Indonesia <i>Head of Administration Department</i> • Responsible for HMJA administrative activities • Create a draft for the Administration Department for 1 period	Jan 2021 - Dec 2021
Himpunan Mahasiswa Jurusan Akuntansi - Depok, Indonesia <i>Staff of Administration Departemen (Secretary)</i> • Carry out administrative activities such as correspondence, proposals and accountability reports • Become a delegate for the HMJA Work Program of the Secretary division	Aug 2019 - Dec 2020
Formadiksi - Depok, Indonesia <i>Staff of Administration Departemen (Finance)</i> • Collecting Organizational Cash • Managing Organizational Cash • Creating Organizational Financial Statements	Sep 2019 - Aug 2020
Paskibra SMK Negeri 8 Jakarta - Depok, Indonesia <i>Haed of Paskibra SMK Negeri 8 Jakarta</i> • Responsible for Paskibra activities of SMKN 8 Jakarta • Become a contact person between Structural SMKN 8 Jakarta and Paskibra SMKN 8 Jakarta	Jan 2018 - Dec 2018

Skills, Project & Achievements

- **Certified Accurate Professional** (2026): PT Ultima Tekno Solusindo
- **Sertificate of Competence on Preparation Financial Statement Based on SAK ETAP Cluster** (2021): Professional Certification Intitute for Accounting Technisian
- **Sertificate of Competence on Brevet A & B** (2021): TaxSys Academy
- **Computerized Accounting with ABSS** (2020): NET 21
- **Sertificate of Competence on Operation Accounting Application Based on Computer Cluster** (2022): Professional Certification Intitute for Accounting Technisian