



SITI RIZQINA

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Pekalongan, Central Java, Indonesia

Licensed Pharmacist with strong academic and practical background in quality assurance and quality control roles in pharmaceutical industry, including GMP and CPOB implementation. Experienced in GMP compliance roles and product release process, deviation and complaint handling, investigation, CAPA, validation, in process control; microbiology; and chemical laboratory, raw material and in process sampling, etc. Skilled in critical thinking discussion, document management, production & validation process observer, and regulatory compliance. Eager to contribute to a dynamic pharmaceutical team while continuously developing professional expertise.

Experiences

- **PT Erlangga Edi Laboratories (Erela), Semarang City as Quality Assurance Supervisor** (Maret 2026 – Now)
 - Manage deviation and complaint of tablet (coating and non-coating), liquid, semi-solid product, and packaging material,
 - Create the investigation report and CAPA,
 - Review, analyze, & verify product batch record (including analyze raw data QC testing & CoA and quality document such as deviation form and report, change control, CAPA, and provide justification if required),
 - Issue disposition to release or reject product,
 - Create product quality review (PQR).
 - **PT Biotis Pharmaceutical Indonesia, Bogor Regency as Quality Assurance Staff** (February 2025 – February 2026)
 - **GMP Compliance**
 - Manage change control, deviation, CAPA, and commitment tracking of all departments,
 - Part of investigation team and manage report investigation,
 - Perform spreadsheet validation and aseptic personnel qualification.
 - **Product Release**
 - Review, analyze, & manage document control of product batch record (including analyze raw data QC testing & CoA),
 - Support disposition process for imported and finished product,
 - Part of investigation team regarding deviation in production process and product quality,
 - Review and analyze product quality review and product stability data,
 - Create summary lot protocol,
 - Create protocol and report of qualification and validation, such as visual inspector qualification and media fill aseptic process validation,
 - Create SOP in accordance with the latest regulations such as product disposition, batch record management, product recall, product destruction, etc.
 - Supervise production and validation process (such as media fill),
 - Lead visual inspector training and qualification,
 - Verify the result of operator's visual inspection and in process control testing,
 - Create change control, CAPA, and investigation report,
 - Managed retained sample.
 - **PT Triman, Rancaekek, Bandung Regency as Apothecary Intern** (January – February 2024)
 - Learned about QC, QA, R&D roles and responsibilities in a pharmaceutical industry,
 - Learned and involved in raw material & packaging sampling and in process control sampling,
 - Learned and involved in microbiology testing, chemical testing, and in process control laboratory,
 - Inputed product stability data and managed retained sample,
 - Learned about product batch record and product quality review,
 - Other experiences such as observed production process, CAPA, learned about qualifications & validations, critical support facilities, etc.
 - **Research Assistant at Department of Natural Ingredients Pharmacy, Sebelas Maret University** (2020 – 2022)
 - Helped the lecturers to develop best formula and examined the product.
 - **Laboratory Assistant of Formulation and Technology Sterile Medicine Laboratory** (2021)
 - **Laboratory Assistant of Pharmaceutical Analytic Chemistry and Physical Pharmacy Laboratory** (2022)
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Educational Background

- **Padjadjaran University (UNPAD), Faculty of Pharmacy – Bandung, West Java** Aug 2023 – Aug 2024
 - Apothecary Student / GPA : 3.87 – bit.ly/ljazahAptSitiR / bit.ly/TranskripAptSitiR
 - STRA & Certificate of Competency – bit.ly/STRASitiR / bit.ly/SerkomSitiR
 - **Sebelas Maret University (UNS), FMIPA – Surakarta, Central Java** Aug 2018 – Sept 2022
 - Bachelor of Pharmacy / GPA : 3.41 – bit.ly/ljazahS1SitiR / bit.ly/TranskripS1SitiR
 - Thesis: Formulation and Antioxidant Test of Peel-Off Mask from Jicama (*Pachyrhizus erosus L.*) Extract Nanoemulsion.
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Competition & Awardee Experiences

- **1st Winner of Essay Competition at Olimpade by FMIPA UNS** (2020)
 - **Passed The Funding of PKM (Program Kreativitas Mahasiswa) by DIKTI** (2019 – 2020)
 - **Awardee DT Peduli Solo Scholarship** (2021 – 2022)
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Organizational Experiences

- **Staff of Scientific in Pharmacy Student Association, UNS** (Jan 2019 – Des 2019)
 - Developed many activities to support the pharmacy students knowledge and managed many pharmacy competition.
 - **Coordinator of Entrepreneurship Division in Al Qur'an Study of Student Activity Unit, UNS** (Jan 2019 – Des 2021)
 - Managed many events to make money for the organization and observed the finance of organization.
 - **Coordinator of tutor volunteers for out-of-school children in Siebook.id Community** (2021 – 2022)
 - Manage routine schedule for the class and organize creative activities for the children.
 - **Humanity volunteer at DT Peduli Solo, Siebook.id Community, and other projects** (2021 – 2025)
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Skills & Expertise

- **Quality Departement Skills**
 - **CPOB & Good Manufacturing Practice (GMP) implementation:** update about the latest regulations and ensure the system and activities related to product quality comply with regulations.
 - **Analyze documents related to product quality:** ensure documents related to product quality comply with Good Documentation Practice (GDP).
 - **Product Disposition Process:** part of disposition team and product quality investigation team.
 - **Good Laboratory Practice (GLP) implementation:** ensure activities in the laboratory comply with the latest regulations.
- **Soft Skills**
 - **Detail-Oriented:** Skilled in strong and careful analytical skills
 - **Problem-Solving & Critical Thinking:** Analytical mindset and decision making.
 - **Teamwork & Leadership:** Able to lead and collaborate with other departments using good communication skills.
 - **Adaptability & Task Management:** Able to adapt in dynamic environments & used to arrange tasks by considering priority.
- **Hard Skills**
 - **Research & Writing:** Create documents related to product quality by research.
 - **Documentation Management:** Skilled in managing product quality documentation.
 - **Assessment for Product Disposition:** Experienced in support assessments for decision making.
- **Technical Tools**
 - Microsoft Office (Word, Excel, Powerpoint, etc)
 - Google Workspace
 - Canva