

SYIFA ATHAYA KINDHI

Jakarta, Indonesia | +62 85339498917 | syifa.athaya13@gmail.com

Licensed Pharmacist with over 1 year of experience supporting Quality Assurance and Quality Management activities in pharmaceutical and beauty industries. Experienced in supplier qualification, supplier documentation review, GMP compliance, SOP review, non-conformance handling, and CAPA monitoring. Hands-on experience assessing 30+ suppliers/CMOs, reviewing quality documents, conducting product compliance inspections, and coordinating quality matters with external partners. Strong attention to detail, documentation discipline, and cross-functional communication, with a strong interest in supplier quality management and continuous improvement within regulated manufacturing environments.

WORK EXPERIENCE

PT Selera Nikmat Abadi (Nikmat Group) | Brand: ME BUT BETTER - Jakarta

Nov 2024 - Present

Technical Responsible Person

- Conducted supplier qualification and material assessment for 30+ suppliers/CMOs by evaluating raw material specifications and reviewing supplier documentation (CoA, MSDS, and Product Information).
- Conducted goods receipt inspection 1-2 times per month from CMO including CoA review, packing list verification, and invoice checking to ensure product compliance prior to storage.
- Identified and reported non-conforming products across 5+ cases to CMO and monitored CAPA implementation to prevent recurrence.
- Controlled product storage conditions for 3+ SKUs to ensure ongoing compliance with approved specifications.
- Handled customer complaints and managed returned goods across 5+ cases, conducting initial product assessment and coordinating resolution with relevant teams.

PT Ethica Industri Farmasi - Cikarang

Mar 2024 - Apr 2024

Quality Management System Intern

- Gained comprehensive knowledge of GMP standards, ISO guidelines, ICH principles, regulatory compliance, and data integrity (ALCOA++) through Quality Management training and data management.
- Supported supplier qualification and audit processes by reviewing supplier documentation and participating in document-based assessments to verify quality compliance.
- Reviewed and ensured compliance of 5+ Standard Operating Procedures (SOPs) with GMP standards and regulatory requirements.
- Participated in CAPA processes and quality improvement initiatives within pharmaceutical manufacturing operations.

PT Masiva Guna - Jakarta

Jan 2024

Pharmaceutical Distributor Intern

- Processed and documented 30+ daily orders with high accuracy, ensuring compliance with distribution and regulatory requirements.
- Gained practical exposure to Good Distribution Practice (GDP), contributing to improved order accuracy and service efficiency.
- Implemented documentation and tracking systems for product storage, resulting in significantly improved stock level accuracy and enhanced inventory management.

EDUCATION

University of Indonesia - Indonesia

Aug 2023 - Oct 2024

Apothecary Graduate, 3.69/4.00

- Completed 5 internships in clinical and industrial pharmacy from public health center, pharmacy, hospital, pharmaceutical distributor and industry.

University of Indonesia - Indonesia

Aug 2019 - Sep 2023

Bachelor of Pharmacy, 3.32/4.00

- Relevant Coursework: Good Manufacturing Practice (GMP) and Pharmaceutical Management.
- Thesis: Formulated moisturizer gel with mangosteen peel extract, demonstrating product development skills.
- Technical Skills: Basic QC laboratory equipment operation (pH meter, analytical balance, UV-Vis spectrophotometer, and particle size analyzer)

ADDITIONAL INFORMATION

- **Languages:** Bahasa Indonesia (Native); English (Professional Working Proficiency); and Korean (Beginner)