

TIARA SYVA ASZMI

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South Jakarta

Fresh Accounting graduate with a strong academic background in accounting. Detail-oriented and analytical, with a strong willingness to learn and grow in a professional environment. Eager to apply accounting skills and continuously develop expertise in accounting.

Education

Universitas Islam Negeri Syarif Hidayatullah Jakarta - Jakarta, Indonesia

Sep 2021 - Aug 2025

Bachelor of Accounting, 3.81/4.00

Work Experiences

Mumtaz Consulting - South Tangerang

Oct 2025 - Present

Junior Accounting

Mumtaz Consulting is a professional consulting firm providing tax, accounting, and corporate legal services

- Prepared monthly financial statements for 3 clients, including manufacturing (Food & Beverage) and service companies, using Accurate.
- Managed and reviewed clients' accounting records and supporting documents.
- Performed account reconciliations to ensure the accuracy of financial data, particularly accounts payable, accounts receivable, cash, and bank accounts.
- Prepared financial reports and analysis based on clients' accounting data.

Mumtaz Consulting - South Jakarta

Mar 2025 - Oct 2025

Assistant Consultant

Mumtaz Consulting is a professional consulting firm providing tax, accounting, and corporate legal services

- Recorded clients' sales, purchase, and operating expense data.
- Conducted stock opname based on clients' data.
- Prepared monthly financial statements for clients.

Organizational Experience

HMPS Akuntansi UIN Jakarta

Jul 2022 - Aug 2023

Staff of the Creative Economy Department

- Responsible for carrying out assigned tasks for the Creative Economy Department's work programs.
- Contributed to the implementation of work programs organized by other departments.
- Served as an MC for a Business Plan Competition event.

Skills

- **Soft Skills:** Teamwork, Attention to Detail, Adaptability, Analytical Thinking
- **Hard Skills:** Microsoft Office, Accurate, Myob