

[Salma Fayzah P Septami]

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SUMMARY

Pharmacy Professional Program student with hands-on internship experience in pharmaceutical production, including GMP compliance, SOP implementation, and batch record documentation. Gained exposure to cross-functional coordination with PPIC, QA, QC, and Engineering teams in supporting production efficiency and quality control. Complemented by additional experience in Good Distribution Practice (GDP) and laboratory work in pharmaceutical analysis and phytochemistry.

EDUCATION

Universitas Sriwijaya, Pharmacy; GPA : 3.92

July 2021-Feb 2025

Institut Teknologi Bandung, Apothecary Program; GPA: 3.93

Aug 2025-Now

ACHIEVEMENTS

- | | |
|---|--------------------|
| • Finalist of POLYMER essay competition Universitas Jember | <i>2024</i> |
| • Recipient of a grant from Program Mahasiswa Wirausaha Universitas Sriwijaya | <i>2023</i> |
| • Finalist of USCO essay competition by UKM U-READ Universitas Sriwijaya | <i>2022</i> |
| • Runner-up scientific essay competition Department EBI UKM U-READ | <i>2022</i> |

EXPERIENCES

Pharmacy Internship / Department Production PT Marin Liza Farmasi / Nov 2025

- Monitored environmental parameters (temperature and relative humidity) in production areas to ensure compliance with CPOB/GMP standards prior to and during manufacturing.
- Assisted in verifying line clearance procedures, including labeling accuracy and documentation completeness to prevent cross-contamination and product mix-ups.
- Observed and assessed production process flows to verify alignment with CPOB guidelines and adherence to scheduled manufacturing timelines.
- Reviewed Batch Production Records (BPR), focusing on document disposition, data integrity, and procedural compliance to support audit readiness.
- Gained working knowledge of Quality Management System (QMS) workflows, specifically focusing on Change Control and Corrective and Preventive Action (CAPA) processes.
- Collaborated across functions, including Production, PPIC, QA, QC, and Engineering to understand interdepartmental workflows supporting seamless manufacturing operations.
- Participated in Value Stream Mapping (VSM) and cost-driver discussions to analyze operational efficiency and business impact within the production line.

Pharmacy Internship/ PT Anugrah Argon Medica / Mar 2026

- Assisted in verifying pharmaceutical product distribution workflows and documentation to ensure strict compliance with Good Distribution Practice (GDP/CDOB) standards.
- Observed and evaluated warehouse management practices, including FEFO/FIFO stock rotation and segregated storage for thermolabile and controlled substances, to support inventory integrity.
- Supported cold chain monitoring and stock reconciliation while participating in packaging validation and facility qualification (chiller room qualification, temperature mapping, and door contact alarm testing).
- Assisted in reviewing product return and recall procedures to understand non-conforming product handling and regulatory compliance.

- Reviewed legal distribution permits and regulatory reporting processes for controlled pharmaceutical products submitted to health authorities (BPOM).

Phytochemistry Laboratory Assistant/ Universitas Sriwijaya / Aug-Dec 2024

- Prepared and managed laboratory tools, materials, and reagents, and assisted in overseeing phytochemistry practical sessions for undergraduate students, covering phytochemical screening, compound separation, and identification of specific secondary metabolites in plant samples.
- Evaluated and processed practical report documentation to support accurate assessment of student practical work.

Pharmacy Analysis Laboratory Assistant / Universitas Sriwijaya / Jan-Dec 2024

- Prepared and ensured tool, reagent, and sample readiness for qualitative and quantitative pharmaceutical analysis practicums, encompassing sampling preparation and the underlying analytical principles of each method.
- Supported lab supervision and safety procedure compliance, guided students in analytical decision-making based on test results, and recapitulated practicum reports and grades.

ORGANIZATIONS

UKM U-READ (UNSRI Riset dan Edukasi)

- **General Secretary** **2023-2024**
Led a secretarial team of 7 departmental managing secretaries and program-level executive secretaries for university- and national-level initiatives, overseeing organizational timelines, document and archive control, internal and external correspondence, and the compilation of accountability reports (LPJ) for organizational activities and leadership.
Achievement : Served as Person in Charge (PIC), supervising the Executive Secretariat for "Pesta Ilmiah Sriwijaya" a national-level event featuring a scientific competition (KTI, Essay, and Infographic categories) with 75 competing teams and a national seminar attended by ±400 participants, coordinating correspondence approval and administrative workflows across the organizing committee.
- **Secretary to the Department Manager** **2022-2023**
Co-led a team of 20+ staff within the Secretariat Department, coordinating with the General Secretary on the department's work timeline, while overseeing departmental archives, internal meeting schedules, and cross-coordination with other departmental secretaries.

Himpunan Keluarga Mahasiswa Farmasi UNSRI | Staff of Strategy and Advocacy Department

2023-2024

Participated in discussion forums addressing general and pharmacy-specific issues, and collaborated with team members to organize advocacy events supporting student aspirations within the Pharmacy major.

SKILLS

Hard Skills

- Good Manufacturing Practice
- Good Distribution Practice
- Administration and documentation

Soft Skills

- Adaptability
- Teamwork
- Attention to detail
- Problem solving

Software

- Microsoft word
- Microsoft excel
- Microsoft power point
- Canva