

AIDA ZAFIRA

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PROFESSIONAL SUMMARY

Accounting graduate (GPA 3.84/4.00, Coursework Concentration: Taxation) with 1+ year of professional experience in financial data verification, General Ledger analysis, and fixed-asset depreciation scheduling across corporate client engagements, with additional exposure to an automotive manufacturing environment through internal audit fieldwork. Grounded in cost accounting and inventory management fundamentals, having authored original practicum problem sets and complete solution keys covering Cost of Goods Manufactured, Cost of Goods Sold, job order and process costing, factory overhead allocation, and inventory valuation methods (First-In-First-Out, Last-In-First-Out, and weighted average), delivered to 80+ students across 3 classes as a laboratory assistant. Microsoft Excel skills (VLOOKUP, XLOOKUP, SUMIFS, Pivot Tables) applied to high-volume financial and transaction data across monthly and periodic reconciliation activities. BNSP-certified Intermediate Accounting Technician; Integrated Brevet A and B.

PROFESSIONAL EXPERIENCES

MUC Consulting – National tax consulting firm; ranked among ITR World Tax's Leading Tax Firms since 2009
Junior Tax Advisory, Audit, and Litigation | Contract-based

Apr 2025 – Apr 2026
South Jakarta, Indonesia

- Verified fiscal depreciation figures for 4 corporate clients ahead of tax audit deadlines by recalculating fixed-asset depreciation schedules under straight-line and double-declining-balance methods and cross-referencing the results against Corporate Income Tax Return Appendices I and II, the General Ledger, and Trial Balance, identifying and documenting permanent and timing-based fiscal correction discrepancies for all 4 clients within their respective deadlines.
- Verified withholding tax data across 8 corporate clients covering 1,000+ transactions per audit cycle by equalizing Income Tax Articles 21, 23, 26, and 4(2) data against General Ledger entries and tax return data transaction by transaction, identifying discrepancies and supporting correction analysis within engagement deadlines.
- Substantiated a corporate client's tax audit within a fixed document deadline by personally reviewing and cross-checking 1,000+ physical supporting transaction documents against General Ledger and accounting records, confirming 300+ documents as usable audit evidence and delivering the required evidence on schedule.

Holycow Bhadranaya Group – Food and Beverage group behind Steak Hotel by HOLYCOW! a leading Indonesian steak chain
Tax Staff | Contract-based

Mar 2025 – Apr 2025
South Jakarta, Indonesia

- Reconciled daily Point-of-Sale sales data against tax records for 3 group entities using Excel Pivot Tables, validating net sales, tax total, and grand total figures to identify discrepancies ahead of each entity's monthly compliance submission.
- Processed and verified 74 Value Added Tax invoices across 3 group entities via Coretax DJP within a single monthly cycle, inputting tax base and VAT amounts and generating invoice numbers, with all invoices accepted without revision.
- Generated withholding tax certificates via Coretax DJP for 3 group entities, covering Final Income Tax Article 4(2), Income Tax Article 21, and Income Tax Article 23, supporting accurate monthly tax credit administration.

PT MNC OTT Network – Subsidiary of MNC Group, operates the Vision+ streaming platform
Tax Intern | Contract-based

May 2024 – Nov 2024
Central Jakarta, Indonesia

- Processed 559 financial and tax transactions across 152 counterparties over a six-month internship, reviewing purchase orders, invoices, contracts, and bank statements for each transaction to determine applicable tax and accounting treatment and maintaining traceable documentation for each reporting cycle.
- Corrected a tax base recording discrepancy in a transaction after it was flagged by the Accounting division, resolving the error before it was recorded into the accounting system and preventing a downstream reporting error.
- Designed and built a 3-tier filing system (daily, monthly, annual) for 559 processed transactions across 152 counterparties, tagging each by reference number and period to improve document traceability for audit and reporting requests.

PT Akebono Brake Astra Indonesia – Joint venture between Astra Otoparts and Akebono Brake Industry (Japan)
Internal Audit and Compliance Intern

Oct 2023 – Nov 2023
North Jakarta, Indonesia

- Supported internal audit activities within an automotive brake manufacturing plant by reviewing document control records across 3 departments through the internal portal against company policy, confirming departmental approval status and documentation completeness for the audit team's review.
- Assigned to prepare fieldwork testing tools for a Waste Audit and confirm Standard Operating Procedure alignment between Japan headquarters and the Indonesian branch, independently developed 15 to 20 audit questionnaire items for Waste Audit fieldwork and compared the headquarters-issued Standard Operating Procedure document against Indonesian branch documentation, delivering a usable fieldwork questionnaire and reporting the SOP comparison findings to the audit supervisor.

Kantor Pelayanan Pajak Pratama Serang Barat – Regional tax office under Indonesia's Directorate General of Taxes (DGT)
Tax Volunteer

Jan 2023 – Mar 2023
Serang, Indonesia

- Assisted 500+ individual taxpayers in preparing and filing Annual Income Tax Returns (Forms 1770, 1770S, and 1770SS) via e-Filing; facilitated Electronic Filing Identification Number (EFIN) registration and National ID-Taxpayer ID (NIK-NPWP) integration for first-time filers, completing all filings before the 31 March 2023 statutory deadline
- Selected as Top 14 out of 120+ Tax Volunteers across Banten Province based on performance and service quality evaluations.

EDUCATION

Universitas Sultan Ageng Tirtayasa – State university; BAN-PT Excellent accreditation
Bachelor of Accounting | GPA: 3.84/4.00 | Coursework Concentration: Taxation

Aug 2020 – Jun 2024
Serang, Indonesia

- Relevant Coursework: Tax I and II, Tax Accounting, Tax Audit, International Tax, Regional Tax, Financial Accounting I to IV, Cost Accounting, Auditing I and II, Accounting Information Systems, Management Control Systems, Professional Accounting Ethics

- Research: [The Influence of the Cost of Debt on Tax Avoidance with Managerial Opportunism and Company Size as Moderation Variables](#)

School of Business (SB-IPB), IPB University – Excellent-Accredited Business Program, ABEST21-Certified
Student Exchange Program (PERMATA-SARI) | GPA: 3.50/4.00

Jan 2022 – Jun 2022
Bogor, Indonesia

- Course: Business Uncertainty and Strategic Planning
- Final Project: Strategic management analysis of PT Blue Bird Tbk as part of a business strategy project

CORE SKILLS & TECHNICAL COMPETENCIES

Accounting & Cost Analysis	Cost Accounting, Inventory Management Fundamentals, Cost of Goods Manufactured (COGM), Cost of Goods Sold (COGS), Product Costing (Job Order & Process Costing), Factory Overhead Allocation, Inventory Valuation (FIFO, LIFO, Weighted Average), Fixed-Asset & Depreciation Scheduling, Fiscal Correction Analysis
Financial & Data Analysis	General Ledger Analysis, Trial Balance Review, Reconciliation, Financial Document Verification, Transaction Vouching
Technical Tools	Microsoft Excel (Pivot Tables, VLOOKUP/XLOOKUP, SUMIFS), Microsoft Office Suite (Word, PowerPoint)
Languages	Bahasa Indonesia (Native), English (Professional Working Proficiency)

CERTIFICATIONS & PROFESSIONAL DEVELOPMENT

- [Applied Tax Training of Integrated Brevet A and B](#) (2024): Tax Center, Universitas Sultan Ageng Tirtayasa
- [Certified Intermediate Accounting Technician](#) (2024): Badan Nasional Sertifikasi Profesi (BNSP)
- [Certified Junior Accounting Technician](#) (2023): Badan Nasional Sertifikasi Profesi (BNSP)

ACHIEVEMENTS

- [National Best Province Award](#) (2023): FoSSEI Srikandi School Social Project Program, FoSSEI Nasional
- [Top 14 Tax Volunteer](#) out of 120+ participants across Banten Province (2023): KPP Pratama Serang Barat
- [1st Place, Business Plan Competition](#) (2022): FoSSEI Banten Regional Scientific Meeting, UIN SMH Banten
- [Semifinalist, Business Case Competition](#) (2021): Sebelas Maret Business Case Competition, Universitas Sebelas Maret
- [3rd Place, Musabaqah Hifdzil Quran](#) (2018): Hudzaifah Festival, Universitas Trisakti

TEACHING & ACADEMIC ASSISTANCE

LSP MKUPK UNTIRTA – Intracurricular mentoring circle under UNTIRTA's Islamic Religious Education coursework
Assistant Lecturer | Religious Studies and Religious Moderation

Aug 2022 – Jun 2024
Serang, Indonesia

- Delivered religious studies and religious moderation course content directly to a cohort of 15 students across 4 consecutive semesters, achieving average student scores above 85 using materials and assessments prepared by the course team, grading examinations against an established answer key to maintain consistent evaluation standards throughout the 2-year engagement.

LSA UNTIRTA – Laboratory Assistant program, Faculty of Economics, Universitas Sultan Ageng Tirtayasa
Laboratory Assistant | Trade and Manufacturing Accounting Practicum

Jan 2023 – Jul 2023
Serang, Indonesia

- Developed and delivered a manufacturing and trade accounting practicum for 3 classes (80+ students combined), independently creating all course content, including original practice problems and complete solution keys covering Cost of Goods Manufactured, job order and process costing, factory overhead allocation, activity-based costing, cost behavior analysis, and inventory valuation under First-In-First-Out, Last-In-First-Out, and weighted average methods, and conducting weekly practicum sessions, with average grades of 80 or above across all 3 classes.
- Assessed student mastery of merchandising and manufacturing costing concepts across the semester by designing and administering 5 original assessments across 3 classes covering fixed-asset depreciation and disposal scenarios, delivering a complete assessment cycle that gave a structured basis for evaluating cost accounting competency across the full cohort.

Universitas Terbuka – Indonesia's state open/distance-learning university
Assistant Lecturer | Banking and Non-Bank Financial Institutions; Accounting Information Systems

May 2023 – Jun 2023
Serang, Indonesia

- Evaluated and graded 360+ student submissions across course terms, supporting 30+ students per course with structured feedback on financial institution and accounting information systems material

ORGANIZATIONAL & LEADERSHIP EXPERIENCE

KSEI IES UNTIRTA – Islamic Economics student organization at Universitas Sultan Ageng Tirtayasa
Head of Women's Division | Steering Committee Member

Feb 2023 – Feb 2024
Serang, Indonesia

- Led a 9-member core team as structural head of the Women's Division serving 50+ female members, delivering 6 structured programs over one full organisational term; division received the National Best Province Award 2023 at FoSSEI Srikandi School Social Project Program
- Served on a 5-member Steering Committee responsible for collective organisational decision-making, coordinating cross-divisional program execution within limited treasury funds through cost-conscious planning.

KSEI IES UNTIRTA – Islamic Economics student organization at Universitas Sultan Ageng Tirtayasa
Research Department Staff

Apr 2022 – Feb 2023
Serang, Indonesia

- Contributed as a competing team member at Temu Ilmiah Regional 2022, part of the group that collectively won Grand Champion with 5 championship titles; proactively identified and proposed external mentors to support the competing teams following the win.