



Emiliana Gabriela Rita Thalia

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Jakarta, 05 January 2002

EDUCATION

Atma Jaya Catholic University of Indonesia – Jakarta, Indonesia <i>Bachelor of Pharmacy, 3.67/4.00</i>	2020 – 2024
Santa Theresia Senior High School – Jakarta, Indonesia	2017 - 2020

WORK EXPERIENCE

PT. Dankos Farma (a Kalbe Company) – Jakarta, Indonesia

Quality System and Compliance Staff Dec 2024 – Present

- Assisted in managing customer complaints by preparing reports, conducting investigations, and analyzing root causes to ensure accurate issue identification and prevent recurrence.
- Monitored CAPA (Corrective Action and Preventive Action) through dashboard development using Google Data Studio, ensuring timely closure and compliance with monthly targets.
- Assisted in covering supervisor duties during a 3-month maternity leave by supporting vendor qualification, evaluation of vendor performance, and quality agreements to ensure compliance.
- Handled product returns, including receipt, disposition, and destruction of psychotropic products, ensuring full regulatory compliance.
- Assisted in conducting gap analysis to ensure procedures align with applicable regulatory requirements and identify areas for compliance improvement.

Atma Jaya Catholic University – Jakarta, Indonesia

Physical Pharmacy Laboratory Assistant Feb – Jul 2024

- Guide more than 50 students to do laboratory experiment with topics i.e phase equilibrium, interfacial phenomena, colloidal dispersion, micromeritics, and rheology
- Assist for discussion in a small group to discuss related to experiment and procedures that have been practiced
- Coordinated with other lab assistants, prepared reagents and equipment for experiment, manage students assessment and grading pre-test, post-test, lab report, and exit exams.

Analytical Chemistry Laboratory Assistant

Aug 2023 – Jan 2024

- Guide more than 40 students to understand the use of High-Performance Liquid Chromatography (HPLC) and volumetry methods for quantitative chemical analysis
- Lead students to write experiments report based on scientific writing
- Coordinated with other lab assistants, prepared reagents and equipment for experiment, manage students assessment and grading pre-test, post-test, lab report, and exit exams.

PT. Prima Medika Laboratories – Banten, Indonesia

Quality Assurance Intern Jul 2023 – Aug 2023

- Assist in checking and reviewing certificates of analysis on manufactured products
- Assist in controlling documents, such as distribution documents to other departments and destroy documents in accordance with procedures
- Assist in developing, revising, and reviewing SOP's and instructions
- Apply analysis and problem-solving skills in the making of CAPA evaluation
- Conduct critical point monitoring, such as temperature, pressure and humidity in the production room

ORGANISATIONAL EXPERIENCE

Daerah Binaan (DABIN FKIKUAJ) – Jakarta, Indonesia

A student organization engaged in social or community development

Publication and Documentation Coordinator

Apr 2022 – Apr 2023

- Managed content creation and publication processes across social media platforms
- Supervised and edited content for accuracy, tone, and adherence to branding guidelines
- Organized an event to develop the editing skills of division members through a workshop

Karawitan Jawi UAJ – Jakarta, Indonesia

Traditional Dance Division Staff

Aug 2021 – Aug 2022

- Together with coordinator make a schedule of weekly rehearsal
- Coordinate with the dance coach for weekly rehearsals
- Responsible for coordinating 20 dancers for training and events

SKILLS

- **Hard Skills:** HPLC, Volumetry, Spectrophotometry UV/Vis, Microbiology, Bacterial Cell Culture, Aseptic Technique, PCR, Google Data Studio, Excel, Word, Power Point, Adobe Photoshop, Adobe Illustrator, Canva.
- **Soft Skills:** Teamwork, Time Management, Public Speaking, Communication, Problem-solving, Leadership, Creative, Adaptive, Gap Analysis, CPOB (Cara Pembuatan Obat yang Baik), ISO 9001, ISO 14001, ISO 45001.