

# DEFINA OKTAVIA

[www.linkedin.com/in/defina-oktavia](https://www.linkedin.com/in/defina-oktavia) | dfnokta123@gmail.com | +6287890007043

Bogor, Indonesia

## Summary

Fresh Graduate with a Bachelor's Degree in Pharmacy from Universitas Muhammadiyah Bandung, completed in 3.7 years. Experienced in research, laboratory operations, and cross-functional coordination through academic projects, laboratory assistant roles, and organizational activities. Strong analytical and problem-solving skills with experience in data analysis, documentation, and process coordination. Highly adaptable, collaborative, and eager to contribute to supply chain operations and continuous improvement in a dynamic FMCG environment.

## Education

**Universitas Muhammadiyah Bandung** - Bandung, Indonesia

Oct 2022 – May 2026

*Bachelor of Pharmacy, 3.58/4.00*

- Research : Cost-Effectiveness Analysis of Antipsychotic Therapy Using WHOQOL-BREF at West Java Provincial Psychiatric Hospital
- Managed research data collection from multiple sources and performed statistical analysis using SPSS.
- Actively involved in student organizations, demonstrating leadership, teamwork, and organizational skills.
- Strong interest in Industrial Pharmacy, Sterile Pharmacy, Microbiology, Physical Pharmacy, Pharmaceutics, and Organic Chemistry.

## Work Experience

**Universitas Muhammadiyah Bandung** - Bandung, Indonesia

July 2024 – Aug 2025

*Laboratory Assistant (Pharmaceutical Microbiology, Physical Pharmacy, Basic Pharmaceutics, Organic Chemistry)*

- Prepared pharmaceutical materials and laboratory equipment before practical sessions.
- Assisted students in pharmaceutical formulation and laboratory procedures and valuated over 30 laboratory reports for accuracy and completeness.
- Prepared laboratory schedules, materials, and documentation.
- Ensured laboratory activities complied with SOP and safety procedures.
- Coordinated laboratory activities with lecturers and laboratory staff.

## Organization Experience

**Titik Bagi** - Cianjur, Indonesia

March 2024 - Now

*Member*

- Participated in social and humanitarian activities for underprivileged communities.
- Assisted in donation distribution during Ramadan and disaster relief programs.
- Collaborated with volunteers in organizing community service activities.

**Teman Millenials Bandung** - Bandung, Indonesia

June 2024 – July 2025

*General Treasurer*

- Managed the organization's budget, including income and expense recording and financial reporting.
- Coordinated committee activities and communicated with internal and external stakeholders.
- Prepared financial reports using Microsoft Excel to support administrative and operational decision-making.

- Interviewed and assessed 10+ candidates during member recruitment, supporting talent selection and onboarding.
- Collaborated with cross-functional committees to organize educational and community service programs.

#### **Ikatan Keluarga Donor Darah Sukarela UM Bandung - Bandung, Indonesia**

Jan 2025 – April 2025

##### *Volunteer*

- Supported blood donation events by assisting 20+ donors throughout registration and service procedures.
- Coordinated with PMI Bandung and healthcare staff to facilitate blood donation activities and ensure efficient event operations.
- Provided information and assistance to donors, helping create a welcoming and comfortable service experience.

## **Certifications & Training**

---

#### **Ministry of Manpower of Indonesia (Kemnaker RI) - Jakarta, Indonesia**

May-Jun 2026

- 12+ Essential Skills Program – Digital Literacy (Score: 100)
- 12+ Essential Skills Program – Self-Efficacy (Score: 100)
- 12+ Essential Skills Program – Integrity at Work (Score: 97)
- 12+ Essential Skills Program – Emotional Intelligence (Score: 80)
- 12+ Essential Skills Program – Social Influence (Score: 90)
- 12+ Essential Skills Program – Adaptability (Score: 100)
- 12+ Essential Skills Program – Emotional Resilience (Score: 90)
- 12+ Essential Skills Program – Digital Disruption & Transformation (Score: 100)

#### **Muhammadiyah Aisyiyah Higher Education Institutions (PTMA) Indonesia - Riau, Indonesia**

Aug 2025

- Delivered DAGUSIBU (Proper Drug Acquisition, Use, Storage, and Disposal) education to 30+ community members, including village officials, to promote safe medication practices.
- Assisted healthcare workers in maternal, child, and elderly Posyandu through child growth monitoring, nutrition education for pregnant women, and elderly health services.
- Designed health promotion materials and collaborated with healthcare workers and village officials in organizing community health programs.
- Served as Master of Ceremony (MC) for community outreach and educational events.

## **Skills, Achievements & Other Experience**

---

- **Soft Skill** : Leadership, Teamwork, Communication, Time Management, Problem Solving, Adaptability
- **Hard Skill** : Pharmaceutical Formulation, Laboratory Techniques, SOP Compliance, Data Analysis (SPSS, AutoDock), TOEFL Prediction (537), Microsoft Word, Microsoft Excel (PIVOT, XLOOKUP / VLOOKUP), Google Form, PowerPoint, Canva, GMP, GDP, CPOB.
- **Interest** : Pharmaceutical & Medical Device Industry, Regulatory Affairs, Quality Assurance (QA), Quality Control (QC), Pharmaceutical Research and Development (R&D) Pharmaceutical
- **Language** : Indonesia (Native), English (Proficiency)