

Najwa Hafidzah Salsabila

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PROFILE

Biochemistry graduate from IPB University with a strong foundation in bioanalysis, microbiology, and fermentation, supported by hands-on laboratory experience at BBPOM Jakarta. Demonstrated experience in evaluating the bioactivity of fermented botanical materials through antioxidant and microbial testing, with solid skills in aseptic techniques, fermentation monitoring, and protein-based analysis. Proven ability to work with precision in laboratory settings while maintaining strict quality and safety standards. Currently serving as General Manager at Myco Coffee, bringing added strengths in operations management and team leadership.

EDUCATION

Institut Pertanian Bogor

Department of Biochemistry, Faculty of Mathematics and Natural Sciences/ Bachelor's Degree, S-1

- GPA: 3.54/4.00

Bogor, West Java

Aug 2021 – Jul 2025

WORK & INTERNSHIP EXPERIENCE

Myco Coffee

General Manager

- Led end-to-end daily operations, ensuring service excellence, consistent product quality, and an outstanding customer experience.
- Directed, trained, and supervised barista and staff teams to maintain high performance standards and operational efficiency.
- Controlled inventory, maintained supplier coordination, and ensured strict compliance with quality, hygiene, and safety standards.
- Managed financial activities and executed marketing strategies, including promotions and initiatives to drive sales and retention.
- Designed marketing strategies, including promotions and customer engagement initiatives, to drive sales growth and retention.

Bengkulu City, Bengkulu

Nov 2025 – present

BBPOM Jakarta Timur

Microbiology Research Internship

- Conducted microbiological experiments and research on microbial contamination and product safety using standardized methods.
- Performed aseptic techniques, culturing, sterilization, and biochemical testing to ensure accurate and reliable results.
- Analyzed microbial contamination in food, cosmetic, and pharmaceutical products using Total Plate Count (TPC) and microbial tests.
- Interpreted data and contributed to research documentation to ensure compliance with regulatory quality and safety standards.

East Jakarta, DKI Jakarta

Jun 2023 – Dec 2023

ORGANIZATIONAL & COMMITTEE EXPERIENCE

FMIPA IPB's Art Forum (Forsemi)

Head of Public Relations Division

- Developed integrated communication strategies to strengthen organizational branding, increase visibility, and enhance engagement.
- Managed media relations, handled public inquiries, and led crisis communication efforts to maintain a positive organizational image.
- Supervised end-to-end content production (social media, publications, campaigns) and evaluated performance.
- Coordinated cross-functional teams, streamlined internal communication, and ensured timely program execution.

Bogor, West Java

May 2023 – Nov 2023

Get Closer To Biochemistry (GCTB)

Field Coordinator

- Led coordination of disciplinary and supervisory divisions to ensure compliance with regulations & smooth execution of all activities.
- Enforced rules, managed incident handling, and provided clear guidance on ethics and conduct to maintain order and accountability.
- Planned field operations, including task delegation, timeline control, and real-time problem-solving to ensure program effectiveness.
- Acted as the main liaison between committees while ensuring seamless communication flow and maintaining operational control.

Bogor, West Java

Jun 2023 – Dec 2023

PKM-RE (Program Kreativitas Mahasiswa)

Team Member

- Supported a research project focused on developing a natural anti-inflammatory spray using sericin protein and plant-based extracts.
- Conducted in-depth literature reviews and supported the development of research frameworks and experimental design.
- Documented research findings and supported the preparation of reports, proposals, and final outputs for evaluation and submission.

Bogor, West Java

Jan 2023 – Jun 2023

BEM FMIPA

Field Coordinator

- Coordinated Business Partnership and Media Branding bureaus to align program execution with organizational strategies and targets.
- Acted as a central communication bridge while facilitating coordination, information flow, and collaboration across divisions.
- Served as Steering Committee while overseeing program implementation, resolving issues, and ensuring activities stayed on track.

Bogor, West Java

Dec 2021 – Feb 2022

Tutor Sebaya PPKU

Mathematics and Logical Thinking Teacher

- Designed structured learning modules and problem sets to strengthen students' analytical and logical thinking skills.
- Translated complex mathematical concepts into simple, practical explanations tailored to students' learning levels.
- Monitored academic progress, identified learning gaps, and provided targeted guidance to improve student performance.

Bogor, West Java

Sept 2021 – Sept 2022

CERTIFICATION & TRAINING

- Short Course IELTS Preparation - Blended | October 2025

SKILLS

- Language:** Indonesian (Native), English (TOEFL Score of 23)
- Hard Skills:** Microsoft Office (Word, Excel, PowerPoint), G-Suite (Google Docs, Sheets, Slides), Bioanalysis, Microbiology, Fermentation, Aseptic Technique, Microbial Analysis, Total Plate Count (TPC), Antioxidant Assays (DPPH, ABTS, FRAP, CUPRAC), Biochemical Testing, Microbial Culturing, Sterilization Techniques, Data Analysis, Quality Control (QC), Good Laboratory Practices (GLP), Microbial Contamination Testing, Food Safety Testing, Pharmaceutical Testing, Cosmetic Testing
- Soft Skills:** Discipline, Creative Thinking, Multitasking, Critical and Strategic Thinking, Problem-solving, and Time Management