



JIBRIL ABDULLAH SYAM

Accounting Professional | AP, AR, Reconciliation & Multi-Entity Finance Operations

+6285155377595 | jibrilsyam12@gmail.com | [linkedin.com/in/jibril-abdullah-syam-94a388223](https://www.linkedin.com/in/jibril-abdullah-syam-94a388223) |
Bekasi, Jawa Barat, Indonesia

SUMMARY

Accounting professional with hands-on experience across both Accounts Payable and Accounts Receivable, plus external audit exposure. Currently own the end-to-end AP cycle for a multi-entity group at Treedots — vendor payments, bank switching across 5 entity accounts, withholding tax (PPh 23/4 Ayat 2) recalculation, and full Xero ownership across 3 group entities. Previously managed invoicing, collections, and daily transaction reconciliation for 80–120+ monthly invoices at Marriott, and performed external audit engagements at Deloitte Indonesia. Detail-oriented, comfortable coordinating across teams, and proficient in Excel and accounting/ERP systems (SAP, Xero, Oracle, MYOB).

WORK EXPERIENCE

Treedots (PT. Treedots Group Indonesia)

Jakarta Timur, Indonesia

Accounts Payable (AP) Staff

May 2026 – Present

- Own end-to-end daily vendor payment creation and processing for the full AP cycle across **3 group entities** — TGI, Tiga Food Prima, and Agro — expanding the role beyond a single company.
- Control and monitor bank switching across **5 entity accounts** (BCA TFP, BCA TGI, DBS TGI, Mandiri TGI, Mandiri TFP) to ensure accurate, timely payment execution.
- Recalculate withholding tax (PPh 23 and PPh 4 Ayat 2) on every vendor payment, ensuring **100% tax compliance accuracy** across all entities.
- Hold **full ownership of Xero** — daily reconciliation and journaling of all expense entries, including petty cash disbursements, operational expenses, and BPJS payments.
- Manage petty cash top-up and disbursement control, keeping records **100% audit-ready**.
- Proactively identify and resolve daily reconciliation discrepancies before they escalate.
- Provided **full 1-week backup coverage** for the entire Accounts Receivable function — BCA/Mandiri reconciliation, credit limit block/unblock processing, and collection coordination across FMCG, Fresh, Logistics, and Belfoods — with **zero disruption** to collections or billing.

Marriott Executive Apartment

South Jakarta, Indonesia

Account Receivable & Income Auditor (Associate)

June 2025 – January 2026

- Created and processed **80–120+ invoices monthly**, ensuring accuracy and timely issuance.
- Monitored outstanding invoices and **followed up on overdue receivables**, coordinating with internal teams to resolve payment delays.
- Reconciled **daily transaction data against bank settlements** across multiple income streams, resolving discrepancies with banks/payment providers.
- Performed reconciliation across **2 ERP systems** — AR in Oracle OPERA 5 (PMS) and income audit in Oracle PeopleSoft — ensuring consistent, accurate records across both platforms.
- Handled credit card reconciliation and issue resolution with banks/payment providers, minimizing discrepancies and delays.
- Contributed to **AR month-end closing** and monthly PB1 (hotel tax) calculation and reporting, ensuring compliance with local tax regulations.
- Maintained AR documentation and audit trails, providing supporting data for **internal and external audit** purposes.

- Participated in monthly credit meetings to review outstanding balances, collection strategies, and credit-risk updates.

Deloitte Indonesia
Audit & Assurance (Associate)

Jakarta Pusat, Indonesia
June 2024 – June 2025

- Participated in **external audit engagements across multiple clients and industries**.
- Reviewed and examined financial statements, ledgers, and accounting records to ensure accuracy and compliance with accounting standards.
- Evaluated the effectiveness of internal control systems to identify potential risks and weaknesses.
- Developed audit plans and programs based on risk assessments to guide the audit process.
- Documented findings, conclusions, and recommendations in audit reports.
- Assisted in developing and improving audit methodologies and procedures, and monitored follow-up on audit recommendations.

Marriott Executive Apartment
Account Receivable and Account Payable (Full-time Intern)

South Jakarta, Indonesia
March 2022 – February 2023

- Generated daily and monthly financial reports using Opera and Birchstreet ERP.
- Analysed ERP-extracted data in Excel to support payment verification and guest refunds.
- Ensured accuracy in ERP journal entries and reconciled FO daily sheets.
- Managed invoice classification and monthly payment documentation.
- Differentiated between cash and credit transactions in the daily FO's data sheet.
- Audited the monthly F&B inventory.

EDUCATION

BINUS University
Bachelor of Accounting — **GPA 3.55/4.00** | 2019 – 2023

Bekasi, Indonesia

CERTIFICATION

TOEFL – English Language Proficiency Test
Obtained 500 scores with Advanced Level on TOEFL Proficiency Test

2023

SKILLS & EXPERTISE

- Accounts Payable: Vendor Payment Processing, Bank Switching Control, Withholding Tax (PPh 23, PPh 4 Ayat 2)
- Accounts Receivable: Invoicing, Collections & Follow-up, AR Aging & Month-End Closing
- Reconciliation & Compliance: Account & Bank/Payment Reconciliation, Internal Control & Compliance, Audit Support
- ERP & Accounting Systems: SAP, Xero, Oracle, Opera, Birchstreet, Peoplesoft, MYOB, Accurate, Zahir
- Tools & Languages: Microsoft Excel (Data Analysis & Reporting), Fluent in English & Bahasa Indonesia