



HAIKAL AHMAD FAREED IDRAL

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Fresh Management graduate from Universitas Trisakti with a GPA of 3.41/4.00. Interested in pursuing a career in administration, finance, human resources, and customer service. Experienced in handling data, preparing reports, and managing documents with attention to detail. A fast learner with good communication and interpersonal skills, able to adapt quickly to new environments and collaborate effectively in both independent and team-based. Committed to continuous learning and ready to contribute to administrative, operational, finance, human resources, and customer service functions within an organization.

RELEVANT COURSEWORK

Entrepreneur Product Development (Project-Based Learning) - Course

- Developed a business plan by making TAARA, a sunscreen spray product. based on research into the factors that discourage people from reapplying sunscreen.
- In this teamwork, my focused was designed the TAARA sunscreen 3D Model and logo. help to make promotion content on social media.

Analysis Consumer Cyclical Companies Performance - Course

- Conducted quantitative research on Indonesian Consumer Cyclical companies by analyzing financial statements and corporate data to identify the determinants of corporate financial performance.
- Managed data collection, processing, and reporting activities, contributing to the publication of a research paper in a SINTA 4 accredited journal.

EDUCATION

Universitas Trisakti - Jakarta Barat

Bachelor of Management; 3.41/4.00

Sep 2022 - May 2026

ORGANISATIONAL & CERTIFICATE

Youth Red Cross

Jul 2016 - Jul 2019

- Participated in community service and humanitarian programs as a Youth Red Cross volunteer.
- Collaborated with team members to organize health emergency preparedness activities.
- Performed weekly first aid duty during school flag ceremonies, providing prompt assistance to students experiencing medical emergencies such as fainting.

TOEFL Prediction Test (FETEC FEB Trisakti)

Score 463

Nov 2025

SKILLS & OTHERS

- **Language** : Indonesia (Native); English (Intermediate)
- **Soft Skills** : Administrative Support, Report Preparation, Data Entry, Teamwork & Collaboration, Adaptation, Attention to Detail, Time Management, Work underpressure, Emotion Controll.
- **Hard Skills** : Microsoft Office (Excel, Word, PowerPoint), Google Workspace (Docs, Sheets, Meet), Canva, Discord, EViews, Wink, Picsart, Ibis Paint.