



REZA HASTI APRILYANTI

Finance Staff, Tax Staff

Sukabumi, Jawa Barat - Indonesia

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PROFILE SUMMARY

financial professional with 9 years of experience in accounts receivable, account payable and tax, as financial staff, I can process more than 50 Faktur in a day.

Currently I am taking English lessons and several other courses, to support my career abilities.

Not only that, I continue to learn new things, because I keep trying and don't stop learning, looking for opportunities to utilize my experience to increase company efficiency.

EDUCATION

AMIK CITRA BUANA INDONESIA

- Komputerisasi Akuntansi

WORK EXPERIENCE

Account Receivable | Paiho Indonesia

- Processing invoices
- Processing payments from customers
- create sales summary report
- write off receivable
- Make end of month reports

Tax | Paiho Indonesia

- issue Tax invoices
- Report VAT out
- Processing input and output tax invoices

Surat Jalan | Paiho Indonesia

- Processing Surat Jalan
- Stock of name
- Audit

PROFESSIONAL SKILL

- e-Faktur System
- ERP System
- Account Receivable/Account Payable
- Financial Statements

LANGUAGES

- English-intermediate